

# Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name <b>PLAINFIELD CHARTER TOWNSHIP</b>	County <b>KENT</b>
Audit Date <b>12/31/04</b>	Opinion Date <b>3/5/05</b>	Date Accountant Report Submitted to State: <b>5/16/05</b>	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

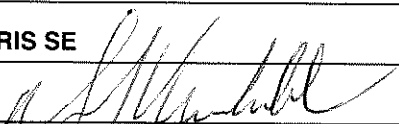
We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- |   |   |
|---|---|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).  |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).  |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).  |

**We have enclosed the following:**

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			✓
Reports on individual federal financial assistance programs (program audits).			✓
Single Audit Reports (ASLGU).			✓

Certified Public Accountant (Firm Name) <b>REHMANN ROBSON</b>			
Street Address <b>2330 EAST PARIS SE</b>		City <b>GRAND RAPIDS</b>	State <b>MI</b>
Accountant Signature 		ZIP <b>49546</b>	Date <b>5/16/05</b>

**PLAINFIELD CHARTER TOWNSHIP**  
**COUNTY OF KENT, MICHIGAN**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

**Prepared By:**  
Accounting Department  
Plainfield Charter Township  
Belmont, Michigan

# PLAINFIELD CHARTER TOWNSHIP

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# PLAINFIELD CHARTER TOWNSHIP

P.O. BOX 365 6161 BELMONT AVENUE BELMONT, MICHIGAN 49306-0365

KENT COUNTY

PHONE: (616) 364-8466 Fax: (616) 364-6537

[www.plainfieldchartertp.org](http://www.plainfieldchartertp.org)

## SUPERVISOR

GEORGE K. MEEK

## CLERK

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[morrows@plainfieldchartertp.org](mailto:morrows@plainfieldchartertp.org)

## TREASURER

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[stoverj@plainfieldchartertp.org](mailto:stoverj@plainfieldchartertp.org)

## TRUSTEES

REBECCA L. BOREK  
JACK HAGEDORN  
ROBERT W. HEINDRICHS  
WILLIAM J. PARRIS

## MANAGER

ROBERT C. HOMAN  
[homan@plainfieldchartertp.org](mailto:homan@plainfieldchartertp.org)

April 21, 2005

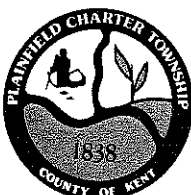
## Members of the Board of Trustees and Citizens of Plainfield Charter Township:

With this letter we are submitting the comprehensive annual financial report (CAFR) of Plainfield Charter Township for fiscal year 2004, ending December 31, 2004. Plainfield Township is responsible for both the accuracy of the data contained in this report, as well as the complete and fair presentation, including all disclosures. To the best of our knowledge and belief, the enclosed data are accurate in all material respects, and the data are reported in a manner that is designed to fairly present the financial positions and results of the operations of the various funds and component unit of Plainfield Township. We have included all disclosures that the reader needs to understand the Township's financial activities.

This comprehensive annual financial report is presented in three sections: introductory, financial and statistical. This transmittal letter, the Township's organization chart, and a list of principal officials are included in the introductory section. The financial section includes the financial statements and the combining and individual fund financial statements and schedules, as well as the independent auditor's report on these financial statements and schedules. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

The CAFR includes all funds of Plainfield Township, as well as its component unit. Component units are legally separate entities for which the primary government is financially accountable. The Comstock Park Downtown Development Authority is a component unit, whose financial reports are discretely presented in a separate column in the government-wide financial statements to emphasize that it is legally separate from the primary government and to differentiate its financial position and changes in financial position from those of Plainfield Township.

State law mandates that Plainfield Township provide certain governmental functions, such as assessing property, collecting and distributing taxes to various local government entities, and conducting elections. Other services provided are: planning and zoning, building permits and inspections, administration and maintenance of two cemeteries, parks and recreation, public



*"Rolling Plains and Beautiful Fields"*

water and sewer systems, fire protection and emergency medical services, and the operation and maintenance of several Township-owned buildings. Through its representative, Plainfield Township participates as a member of the North Kent Sewer Authority (NKSA) with four other municipalities. The Authority is a distinct and separate unit of government, having its own financial reporting requirements. The Township is responsible, through its Sewer Enterprise Fund, for paying its obligatory share of the Authority's debt service and operational costs. This share is based on the current metered flow of wastewater from the Township's collection system compared to the metered flow of all of the participating communities. Over the past several years, Plainfield Township has been working with its NKSA partner communities to investigate the possibility of building and operating a wastewater treatment facility to separate the NKSA flow from the City of Grand Rapids system. We have been referring to this facility as a "Clean Water Plant" (CWP) because the design and expected level of treatment is far better than that which Grand Rapids' plant provides and will not degrade the waters of the Grand River. As of this writing, the NKSA has reached the point where a decision on whether to remain with the Grand Rapids system or build the CWP must be made soon if the CWP is to be on-line and operating when the current contract with Grand Rapids expires.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of management's discussion & analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The Plainfield Charter Township's MD&A can be found on pages 3-13.

## **Government Structure, Local Economic Condition and Outlook**

Plainfield Township was established in 1838 as a township, and in 1978 became a charter township by resolution of the Township Board. A Superintendent, serving at the pleasure of the seven-member Board of Trustees, provides the day-to-day management of Plainfield Charter Township. The Township Treasurer and Township Clerk also serve as full-time administrators, executing the statutory duties of their offices. Encompassing an area of 36 square miles, Plainfield Township has a 2000 Census population of 30,195. The Township's Total Taxable Value for 2004 is \$950,844,972. 74% of this is residential, and 18% is commercial.

Rockford Public Schools is the largest employer in Plainfield Township, with 1,157 employees, Northview Public Schools 400, and Comstock Park Public Schools 255. Gill Industries accounts for a workforce of 400, Jackson Products – 283, and NuCraft Furniture – 194. Over the past five years, unemployment in Plainfield Township averaged 3.7%, compared to a statewide average of 5.9%. Building permits have held fairly steady at just over 600 annually for the past five years. The value of the new construction represented by those permits has increased from approximately \$48,000,000 in 1999 to over \$69,000,000 in 2004. Plainfield Township is the home of the West Michigan Whitecaps Baseball organization, whose stadium is located adjacent to US 131 in the Comstock Park area of the Township.

The property tax base is very diversified, with the ten largest property tax payers comprising only 7.5% of the total, and the largest property tax payer being Wynalda Litho, Inc. at 1% of the total. Home sales and home values continue to increase, with a wide variety of housing choices available for all income levels.

Plainfield Avenue has been a growing and developing commercial corridor for the past 45 years. In the past few years, a significant number of older buildings and vacant parcels have been torn down or developed as new commercial uses. This trend is expected to continue, as local and regional business enterprises recognize the profitability of serving the market area of Plainfield Township and adjacent communities. The recent completion of a new fire station and headquarters for the Plainfield Township community is an excellent example of the upgrading and redevelopment along Plainfield Avenue.

These and many other developments in Plainfield Township reflect the Township's desirability for businesses and residents. The water and sewer infrastructure in Plainfield Township have been expanded and improved over the past decade to provide for anticipated growth. The Township's property tax rate is extremely low for a community of our size, and the quality of the schools in the area also makes Plainfield Township attractive for new residents and new businesses.

## **Financial Information**

Management of Plainfield Township is responsible for establishing and maintaining internal control designed to ensure that the assets of the Township are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

- **Budgetary Controls**

The Township maintains budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Township Board. Activities of the General Fund, Special Revenue Funds, and Enterprise Funds, as well as the activities of the DDA, are included in the annual appropriated budget. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) for fiscal year 2004 was the functional level within each fund; however, management requires tighter budgetary awareness and attention from department managers down to the line item level. Unexpended amounts lapse at year end; however, funding for committed capital projects is generally reappropriated as part of the following year's budget.

As demonstrated by the statements and schedules included in the financial section of this report, Plainfield Township continues to meet its responsibility for sound financial management.

- **Cash Management Policies and Practices**

Plainfield Charter Township's policy is to invest its funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow needs of the Township and complying with all state statutes governing the investment of public funds. During the year, temporarily idle cash was invested in certificates of deposit, commercial paper, and investment pools as permitted by State law and Township policy.

At year-end, 26% of Township funds were invested in Bank One Bank's money market account, earning 1.74% interest, 28% in Huntington Bank – FHLB and money market accounts, earning 2.41% interest, 35% in Kent County's investment pool, earning 2.25% interest, 1% in MBIA's investment pool earning 2.02% interest, 5% in National City Bank's money market account, earning 2.15% interest, 1.66% in Bear, Stearns Securities – FHLB and FNMA, earning 3.74%, 1% in LSI Credit Union money market account, earning 2.10%.

Investment earnings were affected by various factors: major capital expenditures resulting in less funds available for investment, length of investment maturities, interest rate environment, and fluctuations in market value of the underlying security.

- **Risk Management**

During fiscal year 2004, Plainfield Township participated in two public entity risk pools. The Michigan Township Participating Plan provided insurance coverage for liability, auto, crime, and property damage risks. The Michigan Municipal Liability and Property Pool provided coverage for workers' compensation.

The Township also maintains, on behalf of its 10 full-time firefighters, a disability policy from Continental Casualty Company that integrates benefits with workers' compensation benefits, providing this class of employee a benefit at least equal to their average weekly wage while off work due to a duty-related injury.

- **Independent Audit Requirements**

State statutes (MCL 141.425) require financial records, accounts and procedures to be audited annually by a certified public accountant selected by the township or by the state treasurer if the township fails to do so. The accounting firm of Rehmann Robson was selected by Plainfield Township to perform the audit for the fiscal year of 2004. The auditors' report on the financial statements and combining and individual funds statements and schedules are included in the financial section of this report.



- **Governmental Accounting Standards Board – Statement No. 34**

The Governmental Accounting Standards Board (GASB), Statement Number 34, has completely revised how state and local governments report their finances to the public. The Township's accounting staff has prepared financial statements that are fully compliant beginning in fiscal year 2002.

One of the main differences between our previous years' financial statements and the new GASB 34 compliant financial statements is the emphasis on the economic cost of delivering services to our citizens. Measuring the cost-benefit relationships of government activities has been difficult in the past. These new statements provide our elected and appointed officials useful information to make efficient and effective use of taxpayer dollars and give the readers of our statements better ability to evaluate how we are doing.

- **Awards**

The Governmental Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Plainfield Charter Township for its comprehensive annual financial report for the fiscal year ended December 31, 2003. This was the third consecutive year that the government has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that the current comprehensive annual financial report continues to meet the Certificate of Achievement program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

- **Acknowledgements**

The preparation of these statements could not have been accomplished without the efficient and dedicated services of the entire staff of Plainfield Township. We extend our recognition and appreciation especially to those employees and officials who directly assisted in the preparation of these statements. The Township Board should also be recognized for their support to the accounting department in giving them the tools needed to prepare accurate financial statements.

Sincerely,

  
Robert C. Homan, Township Superintendent

  
Warren T. Smith, CMA, Accounting Manager

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Plainfield Charter Township,  
Michigan

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 2003

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

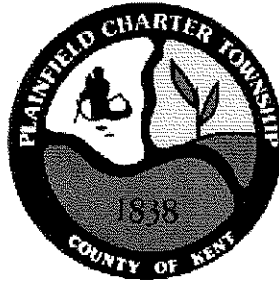


*Nancy L. Zielke*

President

*Jeffrey R. Emer*

Executive Director



## **Plainfield Charter Township Board of Trustees**

### **Supervisor**

**George K. Meek**

### **Clerk**

**Susan L. Morrow**

### **Treasurer**

**James W. Stover**

### **Trustees**

**Rebecca L. Borek**

**Robert W. Heindrichs**

**William J. Parris**

**Jack Hagedorn**

## **Township Superintendent**

**Robert C. Homan**

## **Boards, Committees, Commissions**

**Board of Review**

**Building Board of Appeals**

**Comstock Park Downtown Development Authority**

**Planning Commission**

**Zoning Board of Appeals**

**Library Advisory Committee**

**Parks and Recreation Committee**

**Historical Advisory Committee**

**Public Safety Advisory Committee**

**Senior Citizens Advisory Committee**

**Budget & Finance Committee**

**Infrastructure Committee**

**Personnel Committee**

## **Department Heads**

**Accounting Department**  
**Warren Smith**

**Assessing Department**  
**Judy La Fave**

**Building Department**  
**Larry Feist**

**Building and Grounds**  
**Ronald Walker**

**Clerk's Department**  
**Susan Morrow**

**Fire Department**  
**David Peterson**

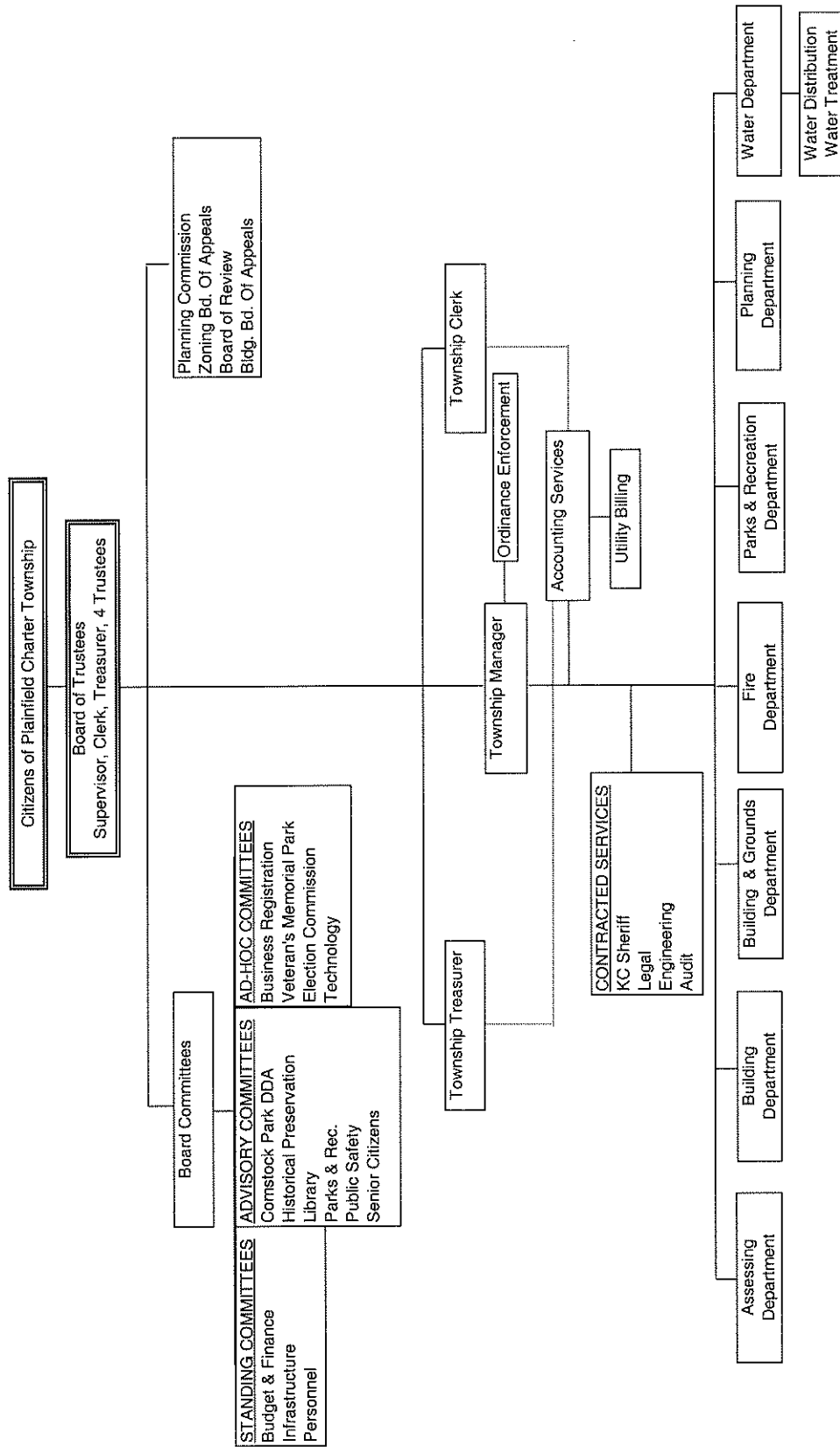
**Manager's Department**  
**Robert Homan**

**Parks and Recreation**  
**John Short**

**Planning Department**  
**William Fischer**

**Treasurer's Department**  
**James Stover**

**Water Department**  
**Vincent Ferrarese**





# REHMANN ROBSON

*Certified Public Accountants*

A member of THE REHMANN GROUP

An Independent Member of Baker Tilly International

## INDEPENDENT AUDITORS' REPORT

March 7, 2005

The Township Board  
Plainfield Charter Township  
Kent County, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Plainfield Charter Township, Kent County, Michigan as of and for the year ended December 31, 2004, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Plainfield Charter Township, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable thereof and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2005 on our consideration of Plainfield Charter Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3-13 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Plainfield Charter Township's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical tables are presented for purposes of additional analysis and are not a required part of the Township's basic financial statements. The combining and individual nonmajor fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly presented, in all material respects, in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

A handwritten signature in cursive script, reading "Lehmann Johnson".

## Management Discussion and Analysis

As management of **Plainfield Charter Township, Kent County, Michigan**, we offer readers of the Township's financial statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended December 31, 2004. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the financial statements and notes to the financial statements.

### Financial Highlights

- The assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$57,988,581 (*net assets*). Of this amount, \$18,850,807 (*unrestricted net assets*) may be used to meet the government's ongoing obligations to citizens and creditors.
- The government's total net assets increased by \$3,534,099.
- As of the close of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$2,964,330, a decrease of \$373,664 in comparison with the prior year. Approximately 64% of the ending fund balance, or \$1,898,594, is *available for spending* at the government's discretion (*unreserved, undesignated fund balance*).
- At the end of the current fiscal year, unreserved, undesignated fund balance for the general fund was \$1,898,594, or 32 percent of total general fund expenditures.
- The Township's total indebtedness decreased by \$1,318,835 to a total of \$19,512,863 during the current fiscal year; there was a refunding of approximately \$2.2 million of water system bonds.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Township's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.



The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Township include general government, public safety, public works, recreation and cultural, building inspection, community development and operation of the community center. The business-type activities of the Township include water and sewer operations.

The government-wide financial statements include not only Plainfield Township itself (known as the primary government), but a legally separate Downtown Development Authority for which the Township is financially accountable. Financial information for this component unit is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 14-16 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Township maintains seven individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the capital projects fund, both of which are considered to be major funds. Data from the other five governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Township adopts an annual appropriated budget. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with those budgets.

The basic governmental fund financial statements can be found on pages 17-21 of this report.

***Proprietary funds.*** The Township maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Township uses enterprise funds to account for its sewer and water system operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the sewer and water operations, both of which are considered to be major funds of the Township.

The basic proprietary fund financial statements can be found on pages 22-24 of this report.

***Fiduciary funds.*** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statement can be found on page 25 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26-40 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *supplementary information*. This includes combining and individual fund statements and schedules, and a schedule of indebtedness on pages 53-54.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Plainfield Charter Township, assets exceeded liabilities by \$57,988,581 at the close of the most recent fiscal year.

By far the largest portion of the Township's net assets (64 percent) reflects its investment in capital assets (e.g., land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

### Plainfield Charter Township's Net Assets

	Governmental		Business-type		Total	
	<u>activities</u>		<u>activities</u>		<u>Total</u>	
	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>
Current and other assets	\$ 6,689,280	\$ 6,930,958	\$ 18,186,123	\$ 17,168,362	\$ 24,875,403	\$ 24,099,320
Capital assets	10,372,605	10,151,038	46,009,249	44,841,673	56,381,854	54,992,711
Total assets	17,061,885	17,081,996	64,195,372	62,010,035	81,257,257	79,092,031
Long-term liabilities outstanding	3,469,904	3,820,704	13,940,319	14,954,353	17,410,223	18,775,057
Other liabilities	4,071,117	3,993,376	1,787,336	1,869,116	5,858,453	5,862,492
Total liabilities	7,541,021	7,814,080	15,727,655	16,823,469	23,268,676	24,637,549
Net assets:						
Invested in capital assets, net						
of related debt	6,642,605	6,041,038	31,062,249	28,898,485	37,704,854	34,939,523
Restricted	244,905	943,236	1,188,015	968,615	1,432,920	1,911,851
Unrestricted	2,633,354	2,283,642	16,217,453	15,319,466	18,850,807	17,603,108
<b>Total net assets</b>	<b>\$ 9,520,864</b>	<b>\$ 9,267,916</b>	<b>\$ 48,467,717</b>	<b>\$ 45,186,566</b>	<b>\$ 57,988,581</b>	<b>\$ 54,454,482</b>

An additional portion of the Township's net assets (2 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* (34 percent or \$18,850,807) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Township is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

The government's net assets increased by \$3,534,099 during the current fiscal year.

## Plainfield Charter Township's Changes in Net Assets

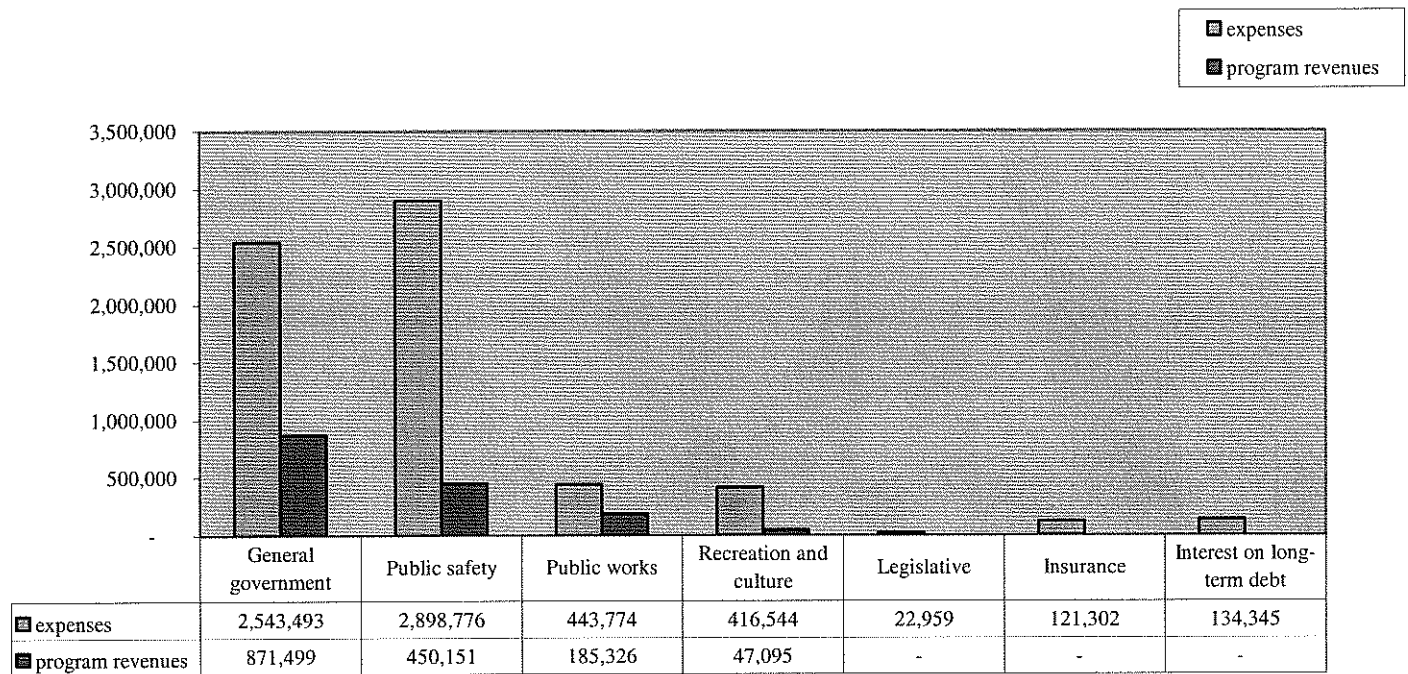
	<u>Governmental</u>		<u>Business-type</u>		<u>Total</u>	
	<u>activities</u>		<u>activities</u>			
	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>
Revenue:						
Program revenue:						
Charges for services	\$ 1,367,730	\$1,218,061	\$8,037,724	\$7,954,232	\$9,405,454	\$9,172,293
Operating grants and contributions	154,278	136,881	-	-	154,278	136,881
Capital grants and contributions	32,063	21,499	1,071,358	683,099	1,103,421	704,598
General revenue:						
Property taxes	2,954,135	2,295,544	-	-	2,954,135	2,295,544
State Sources	2,201,220	2,276,232	-	-	2,201,220	2,276,232
Other	124,715	211,022	241,595	184,241	366,310	395,263
Total revenue	<u>6,834,141</u>	<u>6,165,996</u>	<u>9,350,677</u>	<u>8,821,572</u>	<u>16,184,818</u>	<u>14,980,811</u>
Expenses:						
General government	2,543,493	2,378,550	-	-	2,543,493	2,378,550
Legislative	22,959	13,751	-	-	22,959	13,751
Public safety	2,898,776	2,919,788	-	-	2,898,776	2,919,788
Public works	443,774	373,825	-	-	443,774	373,825
Parks and recreation	416,544	553,330	-	-	416,544	553,330
Insurance	121,302	120,320	-	-	121,302	120,320
Interest on long-term debt	134,345	135,393	-	-	134,345	135,393
Sewer	-	-	2,351,971	2,330,591	2,351,971	2,330,591
Water	-	-	3,717,555	3,441,189	3,717,555	3,441,189
Total expenses	<u>6,581,193</u>	<u>6,494,957</u>	<u>6,069,526</u>	<u>5,771,780</u>	<u>12,650,719</u>	<u>12,266,737</u>
Increase/(decrease) in net assets before transfers	252,948	(335,718)	3,281,151	3,049,792	3,534,099	2,714,074
Transfers	-	(25,000)	-	25,000	-	-
Increase (decrease) in net assets	252,948	(360,718)	3,281,151	3,074,792	3,534,099	2,714,074
Net assets - beginning of year	<u>9,267,916</u>	<u>9,628,634</u>	<u>45,186,566</u>	<u>42,111,774</u>	<u>54,454,482</u>	<u>51,740,408</u>
Net assets - end of year	<u>\$ 9,520,864</u>	<u>\$9,267,916</u>	<u>\$48,467,717</u>	<u>\$45,186,566</u>	<u>\$57,988,581</u>	<u>\$54,454,482</u>

**Governmental activities.** Governmental activities increased the Township's net assets by \$252,948. Key elements of this increase are as follows:

- Water and sewer reimbursement to the general fund was increased by \$98,000.
- Increase in property tax revenue due to millage increase of 0.51 to cover principal and interest on bonds for new fire station, and due to increase in property values.

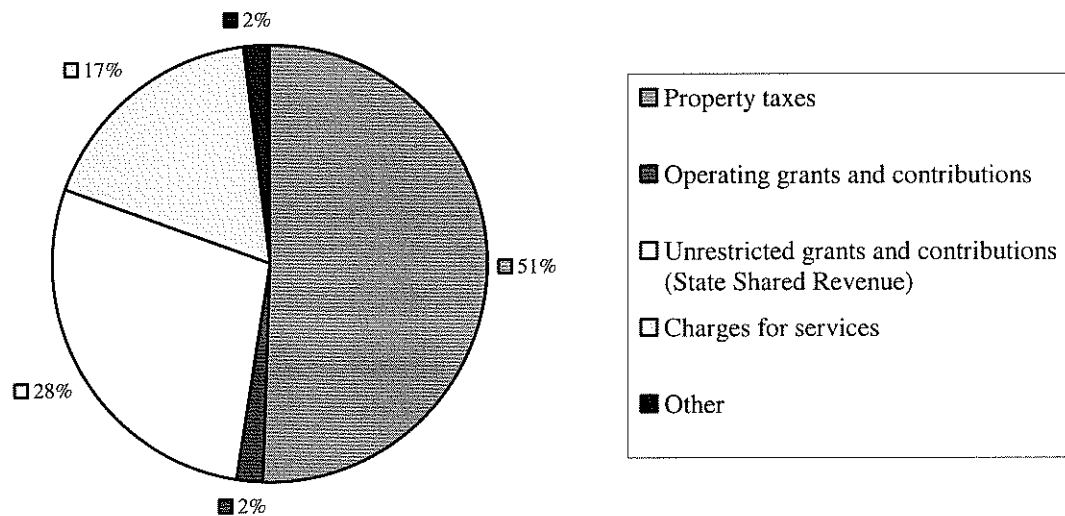
In 2004, the Township levied 3.29 mills of a possible maximum 4.2173 mills.

## Expenses and Program Revenues - Governmental Activities



## Revenues by Source - Governmental Activities

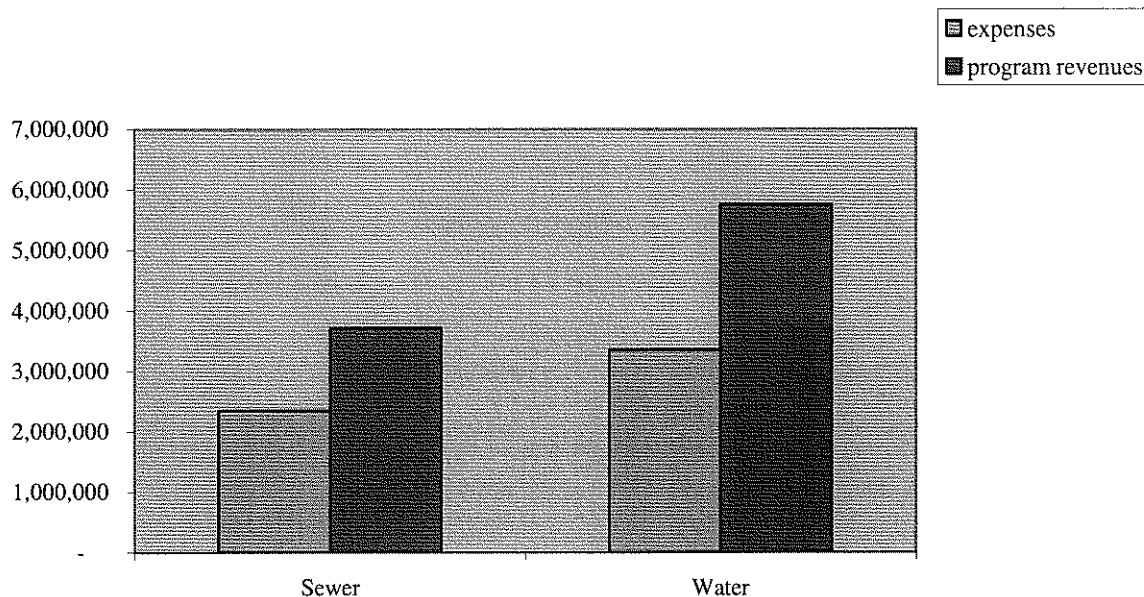
Revenues by Source - Governmental Activities



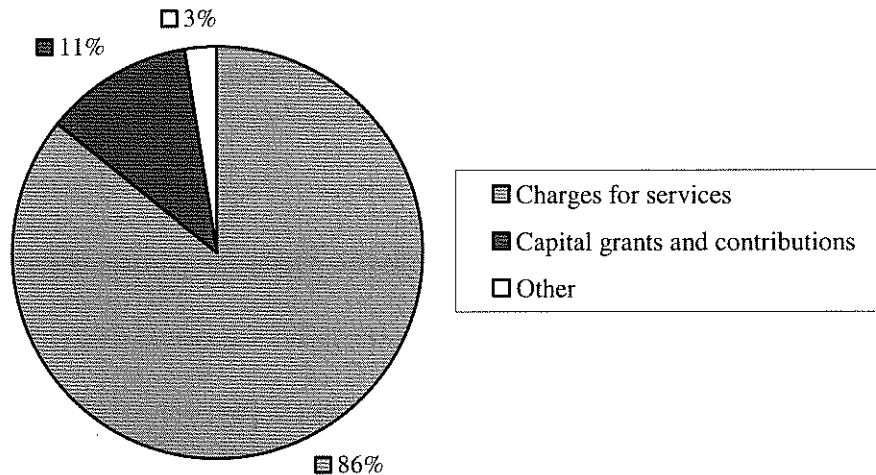
**Business-type activities.** Business-type activities increased the Township's net assets by \$3,281,151. Operating revenues in the sewer fund decreased by approximately \$100,000 from 2003, and operating revenues in the water fund decreased by approximately \$400,000 from 2003. Connection charges increased over \$400,000 in both the water and sewer funds. Sewer fund expenses were consistent with 2003 levels, however, water expenses increased by approximately \$300,000 from 2003. Key elements of this increase are as follows:

- Township charge-back increased by \$39,000.
- Chemicals expense increased by \$30,000
- Equipment maintenance & repair increased \$80,000.
- Meters expense increased \$31,000.
- Liability and health insurance increased \$122,000.

#### Expenses and Program Revenues – Business-type Activities



### Revenues by Source - Business-type Activities



### Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental funds.* The focus of the Township's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Township's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$2,964,330, a decrease of \$373,664 in comparison with the prior year. Approximately two-thirds of this total amount (\$1.9 million) constitutes *unreserved, undesignated fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is *reserved or designated* to indicate that it is not available for new spending because it has already been committed or designated 1) to be used for street lighting (\$21,874), 2) to be used for lake improvements (\$12,154), 3) to be used for building department (\$205,504), 4) to be used for capital projects (\$5,366), 5) to be used for public improvement (\$434,232), 6) to be used for storm water management (\$97,982), or 7) to be used for special assessment projects (\$288,624).

The general fund is the chief operating fund of the Township. At the end of the current fiscal year, unreserved, undesignated fund balance of the general fund was \$1,898,594, while total fund balance was \$2,187,218. As a measure of the general fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 32 percent of total general fund expenditures.

The fund balance of the Township's general fund increased by \$311,933 during the current fiscal year compared to the budgeted increase of \$3,800. This increase is attributable to several things including unspent employee related costs (wages, payroll taxes, insurance, retirement) of \$113,000, unspent education & training and transportation & expenses of \$25,000, unspent capital outlay expenses of \$47,000, unspent legal fees of \$22,000, unspent contingencies of \$25,000, unspent building maintenance & repair of \$33,000, unspent sheriff patrol expense of \$38,000, and unspent sidewalk construction and road maintenance of \$18,000.

**Proprietary funds.** The Township's proprietary funds provide the same type of information found in the government wide financial statements, but in more detail.

Unrestricted net assets of the sewer and water funds at the end of the year amounted to \$8,551,914 and \$7,665,539, respectively. The sewer fund had an increase in net assets for the year of \$1,134,494, and the water fund had an increase of \$2,146,657. Other factors concerning the finances of these two funds have already been addressed in the discussion of the Township's business-type activities.

### **General Fund Budgetary Highlights**

There were no differences between the original and final amended budgets for expenditures in individual accounts in excess of \$100,000 in 2004.

During the year, general fund budget to actual comparisons were generally favorable. This was also the case with most of the Township's special revenue funds.

The only significant budget modifications during the year were a \$141,000 decrease in the revenue budget due to state share revenue cuts and decreases to various general government expense budgets in the amount of \$141,000 to maintain a balanced budget.

### **Capital Asset and Debt Administration**

**Capital assets.** The Township's investment in capital assets for its governmental and business type activities as of December 31, 2004, amounted to \$56,381,854 (net of accumulated depreciation). This investment in capital assets includes land, buildings and structures, systems, improvements, machinery and equipment, and park facilities.

Major capital asset events during the current fiscal year included the following:

- Final construction of fire station #3 for \$747,000.
- West River/Cannonsburg Road watermain extension for \$571,000.
- Forest Ridge lift station rehabilitation for \$144,000.
- Sand blast and paint 4 clarifiers at water plant for \$142,000.
- Purchase new water distribution service vehicle for \$127,000.



**Plainfield Charter Township's Capital Assets**  
(net of depreciation)

	<b><u>Governmental activities</u></b>	<b><u>Business-type activities</u></b>	<b><u>Total</u></b>
Land	\$ 1,545,696	\$ 708,299	\$ 2,253,995
Construction in Progress	-	947,887	947,887
Buildings and Improvements	8,188,198	10,726,573	18,914,771
Machinery and Equipment	638,711	3,612,569	4,251,280
Utility Systems	<u>-</u>	<u>30,013,921</u>	<u>30,013,921</u>
<b>Total</b>	<b><u>\$ 10,372,605</u></b>	<b><u>\$ 46,009,249</u></b>	<b><u>\$ 56,381,854</u></b>

Additional information on the Township's capital assets can be found in Note 3 on pages 34 and 35 of this report.

**Long-term debt.** At the end of the current fiscal year, the Township had total bonded debt and installment purchases outstanding of \$19,641,656. Of this amount, \$3,730,000 comprises debt backed by the full faith and credit of the government. The remainder of the Township's debt represents bonds secured by specified revenue sources (i.e., revenue bonds).

**Plainfield Charter Township's Outstanding Debt**  
General Obligation and Revenue Bonds

	<b><u>Governmental activities</u></b>	<b><u>Business-type activities</u></b>	<b><u>Total</u></b>
General obligation bonds and installment purchases	\$ 3,730,000	\$ -	\$ 3,730,000
Revenue bonds	<u>-</u>	<u>15,911,656</u>	<u>15,911,656</u>
<b>Total</b>	<b><u>\$ 3,730,000</u></b>	<b><u>\$ 15,911,656</u></b>	<b><u>\$ 19,641,656</u></b>

The Township's total debt decreased by \$1,190,042 (6 percent) during the current fiscal year, with one refunding of approximately \$2.2 million.

The Township has an "A+" rating from Standard & Poor's.

State statutes limit the amount of general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. The current debt limitation for the Township is \$109,968,560, which is significantly in excess of the Township's outstanding general obligation debt.

Additional information on the Township's long-term debt can be found in Note 6 on pages 36-39 of this report.

### **Economic Factors and Next Year's Budgets and Rates**

The following factors were considered in preparing the Township's budget for the 2005 fiscal year:

- No expected increase in state shared revenue sharing, after significant reductions the last 3 years.
- Increase in tax revenue due to higher taxable value.

### **Requests for Information**

This financial report is designed to provide a general overview of the Township's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Plainfield Charter Township, 6161 Belmont Ave. NE, Belmont, MI 49306.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF NET ASSETS

DECEMBER 31, 2004

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	
<b>Assets</b>				
Cash and deposits	\$ 532,975	\$ 7,025,656	\$ 7,558,631	\$ 245,791
Investments	1,846,618	7,169,316	9,015,934	204,875
Receivables				
Taxes	3,063,773	-	3,063,773	-
Accounts receivable (net of allowance)	366,337	1,376,026	1,742,363	263
Special assessments	112,956	1,166,050	1,279,006	-
Due from other governments	764,984	-	764,984	-
Internal balances	(50,000)	50,000	-	-
Inventory	-	182,844	182,844	-
Prepaid items and other assets	51,637	28,216	79,853	-
Restricted cash and deposits	-	1,188,015	1,188,015	-
Land	1,545,696	708,299	2,253,995	-
Construction in progress	-	947,887	947,887	-
Capital assets, net of accumulated depreciation	8,826,909	44,353,063	53,179,972	-
<b>Total assets</b>	<b>17,061,885</b>	<b>64,195,372</b>	<b>81,257,257</b>	<b>450,929</b>
<b>Liabilities</b>				
Accounts payable	298,947	577,047	875,994	1,800
Accrued interest payable	21,475	100,814	122,289	-
Unearned revenue	3,336,516	-	3,336,516	-
Noncurrent liabilities:				
Due within one year	414,179	1,109,475	1,523,654	-
Due in more than one year	3,469,904	13,940,319	17,410,223	-
<b>Total liabilities</b>	<b>7,541,021</b>	<b>15,727,655</b>	<b>23,268,676</b>	<b>1,800</b>
<b>Net assets</b>				
Invested in capital assets, net of related debt	6,642,605	31,062,249	37,704,854	-
Restricted for:				
Lighting district	21,874	-	21,874	-
Lake improvement	12,154	-	12,154	-
Debt service	-	1,188,015	1,188,015	-
Building department	205,504	-	205,504	-
Capital projects	5,366	-	5,366	-
Unrestricted	2,633,361	16,217,453	18,850,814	449,129
<b>Total net assets</b>	<b>\$ 9,520,864</b>	<b>\$ 48,467,717</b>	<b>\$ 57,988,581</b>	<b>\$ 449,129</b>

The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2004

<b>Functions / Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>			<b>Net (Expense) Revenue</b>
		<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	
<b>Primary government</b>					
Governmental activities:					
General government	\$ 2,543,493	\$ 870,484	\$ 990	\$ 25	\$(1,671,994)
Legislative	22,959	-	-	-	(22,959)
Public safety	2,898,776	450,151	-	-	(2,448,625)
Public works	443,774	-	153,288	32,038	(258,448)
Recreation and culture	416,544	47,095	-	-	(369,449)
Insurance	121,302	-	-	-	(121,302)
Interest on long-term debt	134,345	-	-	-	(134,345)
Total governmental activities	<u>6,581,193</u>	<u>1,367,730</u>	<u>154,278</u>	<u>32,063</u>	<u>(5,027,122)</u>
Business-type activities:					
Sewer	2,351,971	3,232,060	-	122,505	1,002,594
Water	3,717,555	4,805,664	-	948,853	2,036,962
Total business-type activities	<u>6,069,526</u>	<u>8,037,724</u>	<u>-</u>	<u>1,071,358</u>	<u>3,039,556</u>
Total primary government	<u>\$12,650,719</u>	<u>\$9,405,454</u>	<u>\$ 154,278</u>	<u>\$ 1,103,421</u>	<u>\$(1,987,566)</u>
<b>Component unit</b>					
Community development	<u>\$ 21,399</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (21,399)</u>

(Continued)

The accompanying notes are an integral part of these financial statements.

**PLAINFIELD CHARTER TOWNSHIP**  
**STATEMENT OF ACTIVITIES (CONCLUDED)**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	
<b>Changes in net assets</b>				
Net (expense) revenue	\$ (5,027,122)	\$ 3,039,556	\$ (1,987,566)	\$ (21,399)
General revenues:				
Property taxes	2,954,135	-	2,954,135	157,655
Grants and contributions not restricted to specific programs:				
State sources	2,201,220	-	2,201,220	-
Unrestricted investment earnings	115,674	241,595	357,269	5,236
Gain on sale of capital assets	9,041	-	9,041	-
Total general revenues	5,280,070	241,595	5,521,665	162,891
Change in net assets	252,948	3,281,151	3,534,099	141,492
Net assets, beginning of year	9,267,916	45,186,566	54,454,482	307,637
<b>Net assets, end of year</b>	<b>\$ 9,520,864</b>	<b>\$ 48,467,717</b>	<b>\$ 57,988,581</b>	<b>\$ 449,129</b>

(Concluded)

# PLAINFIELD CHARTER TOWNSHIP

## BALANCE SHEET GOVERNMENTAL FUNDS

DECEMBER 31, 2004

<u>ASSETS</u>	<u>GENERAL FUND</u>	<u>CAPITAL PROJECTS</u>	<u>OTHER GOVERNMENTAL FUNDS</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
Cash and deposits	\$ 217,986	\$ 6,866	\$ 308,123	\$ 532,975
Investments	1,355,029		491,589	1,846,618
Receivables:				
Taxes	2,925,496	-	138,277	3,063,773
Accounts	365,398	-	939	366,337
Special assessments	82,621	-	30,335	112,956
Due from other governments	764,984	-	-	764,984
Prepaid items	47,511	-	4,126	51,637
<u>TOTAL ASSETS</u>	<u>\$ 5,759,025</u>	<u>\$ 6,866</u>	<u>\$ 973,389</u>	<u>\$6,739,280</u>
<u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts payable and accrued expenditures	\$ 278,303	\$ 1,500	\$ 19,144	\$ 298,947
Due to other funds	50,000	-	-	50,000
Deferred revenue	3,243,504	-	182,499	3,426,003
<u>TOTAL LIABILITIES</u>	<u>3,571,807</u>	<u>1,500</u>	<u>201,643</u>	<u>3,774,950</u>
<u>FUND BALANCES</u>				
Reserved for lighting district	-	-	21,874	21,874
Reserved for lake improvement	-	-	12,154	12,154
Reserved for building department	-	-	205,504	205,504
Reserved for capital project	-	5,366	-	5,366
Unreserved				
Designated reported in special revenue funds	-	-	532,214	532,214
Designated reported in general fund	288,624	-	-	288,624
Undesignated	1,898,594	-	-	1,898,594
<u>TOTAL FUND BALANCES</u>	<u>2,187,218</u>	<u>5,366</u>	<u>771,746</u>	<u>2,964,330</u>
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	<u>\$ 5,759,025</u>	<u>\$ 6,866</u>	<u>\$ 973,389</u>	<u>\$6,739,280</u>

The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## RECONCILIATION OF FUND BALANCES ON THE BALANCE SHEET FOR GOVERNMENTAL FUNDS TO NET ASSETS OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET ASSETS

DECEMBER 31, 2004

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Fund balances - total governmental funds	\$2,964,330
--	-------------

Amounts reported for *governmental activities* in the statement of net assets are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.

Add - land	1,545,696
Add - capital assets	14,766,907
Deduct - accumulated depreciation	(5,939,998)

Certain liabilities, such as bonds payable, are not due and payable in the current period and therefore are not reported in the funds.

Deduct - bonds payable	(3,730,000)
Deduct - accrued interest	(21,475)
Deduct - compensated absences	(154,083)

Certain revenues are not recognized because they are not measurable and available.

Add- deferred revenue for special assessments	<u>89,487</u>
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Net assets of governmental activities	<u><u>\$9,520,864</u></u>
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The accompanying notes are an integral part of these financial statements.

**PLAINFIELD CHARTER TOWNSHIP**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	GENERAL FUND	CAPITAL PROJECTS	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES</b>				
Taxes	\$ 2,929,086	\$ -	\$ -	\$ 2,929,086
Licenses and permits	300,645	-	-	300,645
State sources	2,201,220	-	-	2,201,220
Charges for services	218,065	-	424,788	642,853
Fines and forfeitures	1,083	-	-	1,083
Interest and rentals	98,667	4,118	12,889	115,674
Other	465,218	-	153,313	618,531
<b>TOTAL REVENUES</b>	<b>6,213,984</b>	<b>4,118</b>	<b>590,990</b>	<b>6,809,092</b>
<b>EXPENDITURES</b>				
Current:				
Legislative	20,952	-	-	20,952
General government	2,319,272	-	-	2,319,272
Public safety	2,280,419	-	365,008	2,645,427
Public works	233,703	-	171,286	404,989
Recreation and cultural	380,138	-	-	380,138
Other expenditures	121,302	-	-	121,302
Capital outlay	-	747,386	27,025	774,411
Debt service:				
Principal	380,000	-	-	380,000
Interest and fiscal charges	136,265	-	-	136,265
<b>TOTAL EXPENDITURES</b>	<b>5,872,051</b>	<b>747,386</b>	<b>563,319</b>	<b>7,182,756</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>341,933</b>	<b>(743,268)</b>	<b>27,671</b>	<b>(373,664)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	30,000	30,000
Transfers (out)	(30,000)	-	-	(30,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(30,000)</b>	<b>-</b>	<b>30,000</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>311,933</b>	<b>(743,268)</b>	<b>57,671</b>	<b>(373,664)</b>
<b>FUND BALANCES, BEGINNING OF YEAR</b>	<b>1,875,285</b>	<b>748,634</b>	<b>714,075</b>	<b>3,337,994</b>
<b>FUND BALANCES, END OF YEAR</b>	<b>\$ 2,187,218</b>	<b>\$ 5,366</b>	<b>\$ 771,746</b>	<b>\$ 2,964,330</b>

The accompanying notes are an integral part of these financial statements.



# PLAINFIELD CHARTER TOWNSHIP

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2004

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Net change in fund balances - total governmental funds	\$ (373,664)
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Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Add - capital outlay	695,538
Deduct - depreciation expense	(473,971)

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Add - principal payments on long-term debt	380,000
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Some revenues and expenses reported in the statement of activities do not provide or require the use of current financial resources and therefore are not reported as revenues or expenditures in the funds.

Add - decrease in accrued interest payable on bonds	1,920
Add - increase in special assessment receivable	25,049
Deduct - increase in the accrual for compensated absences	(1,924)

Change in net assets of governmental activities	<u>\$ 252,948</u>
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The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2004

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
REVENUES				
Taxes	\$ 2,881,660	\$ 2,926,060	\$ 2,929,086	\$ 3,026
Licenses and permits	264,368	303,978	300,645	(3,333)
State sources	2,359,314	2,222,434	2,201,220	(21,214)
Charges for services	255,000	222,530	218,065	(4,465)
Fines and forfeitures	4,000	1,500	1,083	(417)
Interest and rentals	73,500	89,000	98,667	9,667
Other	441,675	449,515	465,218	15,703
TOTAL REVENUES	6,279,517	6,215,017	6,213,984	(1,033)
EXPENDITURES				
Current:				
Legislative	27,900	27,900	20,952	6,948
General government	2,677,218	2,480,618	2,319,272	161,346
Public safety	2,336,821	2,350,446	2,280,419	70,027
Public works	253,000	260,000	233,703	26,297
Recreation and cultural	416,455	420,930	380,138	40,792
Other expenditures	122,220	125,020	121,302	3,718
Debt service:				
Principal retirement	380,000	380,000	380,000	-
Interest and fiscal charges	135,902	136,302	136,265	37
TOTAL EXPENDITURES	6,349,516	6,181,216	5,872,051	309,165
REVENUES OVER (UNDER) EXPENDITURES	(69,999)	33,801	341,933	308,132
OTHER FINANCING SOURCES (USES)				
Transfers (out)	(30,000)	(30,000)	(30,000)	-
NET CHANGE IN FUND BALANCES	(99,999)	3,801	311,933	308,132
FUND BALANCES, BEGINNING OF YEAR	1,875,285	1,875,285	1,875,285	-
FUND BALANCES, END OF YEAR	\$ 1,775,286	\$ 1,879,086	\$ 2,187,218	\$ 308,132

The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF NET ASSETS ENTERPRISE FUNDS

DECEMBER 31, 2004

	SEWER	WATER	TOTALS
<b>Assets</b>			
<b>Current assets</b>			
Cash and deposits	\$ 1,288,033	\$ 5,737,623	\$ 7,025,656
Investments	6,368,498	800,818	7,169,316
Receivables:			
Accounts	544,626	831,400	1,376,026
Special assessments - current portion	35,000	35,000	70,000
Due from other funds	50,000	-	50,000
Inventory	-	182,844	182,844
Prepaid items	2,797	25,419	28,216
<b>Total current assets</b>	<u>8,288,954</u>	<u>7,613,104</u>	<u>15,902,058</u>
<b>Noncurrent assets</b>			
Restricted cash and deposits	268,315	919,700	1,188,015
Special assessments receivable	650,838	445,212	1,096,050
Property, plant and equipment, net of accumulated depreciation	<u>12,810,280</u>	<u>33,198,969</u>	<u>46,009,249</u>
<b>Total noncurrent assets</b>	<u>13,729,433</u>	<u>34,563,881</u>	<u>48,293,314</u>
<b>Total assets</b>	<u>22,018,387</u>	<u>42,176,985</u>	<u>64,195,372</u>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Accounts payable and accrued expenses	363,723	213,324	577,047
Accrued interest payable	24,155	76,659	100,814
Current portion of bonds payable	207,705	890,000	1,097,705
Compensated absences payable	-	102,794	102,794
<b>Total current liabilities</b>	<u>595,583</u>	<u>1,282,777</u>	<u>1,878,360</u>
<b>Long-term liabilities</b>			
Revenue bonds payable	2,604,409	10,789,137	13,393,546
Special assessment bonds payable	<u>455,749</u>	<u>-</u>	<u>455,749</u>
<b>Total long-term liabilities</b>	<u>3,060,158</u>	<u>10,789,137</u>	<u>13,849,295</u>
<b>Total liabilities</b>	<u>3,655,741</u>	<u>12,071,914</u>	<u>15,727,655</u>
<b>Net assets</b>			
Invested in capital assets, net of related debt	9,542,417	21,519,832	31,062,249
Restricted for debt service	268,315	919,700	1,188,015
Unrestricted	<u>8,551,914</u>	<u>7,665,539</u>	<u>16,217,453</u>
<b>Total net assets</b>	<u>\$18,362,646</u>	<u>\$30,105,071</u>	<u>\$48,467,717</u>

The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS ENTERPRISE FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2004

	SEWER	WATER	TOTAL
<b>Operating revenues</b>			
Charges for services:			
Water sales	\$ -	\$ 4,032,735	\$ 4,032,735
Sewage disposal services	2,338,942	-	2,338,942
Debt service charges	-	13,535	13,535
Penalties	60,730	88,652	149,382
Inspection fees	10,250	-	10,250
Total charges for services	2,409,922	4,134,922	6,544,844
Hydrant maintenance charges	-	496,467	496,467
Other revenue	984	12,874	13,858
<b>Total operating revenues</b>	<b>2,410,906</b>	<b>4,644,263</b>	<b>7,055,169</b>
<b>Operating expenses</b>			
Administration	-	611,254	611,254
Plant operations and maintenance	-	966,182	966,182
Distribution operations and maintenance	2,008,210	773,061	2,781,271
Depreciation	200,668	851,179	1,051,847
<b>Total operating expenses</b>	<b>2,208,878</b>	<b>3,201,676</b>	<b>5,410,554</b>
<b>Operating income</b>	<b>202,028</b>	<b>1,442,587</b>	<b>1,644,615</b>
<b>Nonoperating revenues (expenses)</b>			
Interest income	131,900	109,695	241,595
Amortization of bond costs	-	(78,285)	(78,285)
Interest expense	(143,093)	(437,594)	(580,687)
<b>Total nonoperating revenues (expenses)</b>	<b>(11,193)</b>	<b>(406,184)</b>	<b>(417,377)</b>
<b>Income before contributions</b>	<b>190,835</b>	<b>1,036,403</b>	<b>1,227,238</b>
Connection charges and contributions	943,659	1,110,254	2,053,913
<b>Change in net assets</b>	<b>1,134,494</b>	<b>2,146,657</b>	<b>3,281,151</b>
<b>Net assets, beginning of year</b>	<b>17,228,152</b>	<b>27,958,414</b>	<b>45,186,566</b>
<b>Net assets, end of year</b>	<b>\$ 18,362,646</b>	<b>\$ 30,105,071</b>	<b>\$ 48,467,717</b>

The accompanying notes are an integral part of these financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## STATEMENT OF CASH FLOWS ENTERPRISE FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2004

	SEWER	WATER	TOTAL
<b>Cash flows from operating activities</b>			
Cash received from customers	\$ 2,383,990	\$ 4,650,739	\$ 7,034,729
Cash payments to suppliers for goods and services	(2,149,496)	(1,828,112)	(3,977,608)
Cash payments to employees for services	-	(421,818)	(421,818)
<b>Net cash provided by operating activities</b>	<u>234,494</u>	<u>2,400,809</u>	<u>2,635,303</u>
<b>Cash flows from non-capital financing activities</b>			
Decrease in due to other funds	-	(26,305)	(26,305)
<b>Cash flows from capital and related financing activities</b>			
Principal paid on bonds	(80,000)	(2,945,000)	(3,025,000)
North Kent Sewer Authority Obligation	(123,835)	-	(123,835)
Interest paid on bonds	(144,938)	(452,590)	(597,528)
Issuance of bonds	-	2,074,364	2,074,364
Capital contributions	943,659	1,110,254	2,053,913
Acquisition of capital assets	(711,611)	(1,507,814)	(2,219,425)
<b>Net cash (used in) capital and related financing activities</b>	<u>(116,725)</u>	<u>(1,720,786)</u>	<u>(1,837,511)</u>
<b>Cash flows from investing activities</b>			
Proceeds from sale of investments	818,489	4,602,366	5,420,855
Interest received on deposits and investments	131,900	109,695	241,595
<b>Net cash provided by investing activities</b>	<u>950,389</u>	<u>4,712,061</u>	<u>5,662,450</u>
Net increase in cash and cash equivalents	1,068,158	5,365,779	6,433,937
Cash and cash equivalents, beginning of year	488,190	1,291,544	1,779,734
<b>Cash and cash equivalents, end of year</b>	<u><b>\$ 1,556,348</b></u>	<u><b>\$ 6,657,323</b></u>	<u><b>\$ 8,213,671</b></u>
<b>Cash and cash equivalents are captioned on the statement of net assets as follows:</b>			
Cash and deposits	\$ 1,288,033	\$ 5,737,623	\$ 7,025,656
Restricted cash and deposits	268,315	919,700	1,188,015
	<u><b>\$ 1,556,348</b></u>	<u><b>\$ 6,657,323</b></u>	<u><b>\$ 8,213,671</b></u>
<b>Reconciliation of operating income to net cash provided by operating activities</b>			
Operating income	\$ 202,028	\$ 1,442,587	\$ 1,644,615
Adjustments to reconcile operating income to net cash provided by			
Operating activities:			
Depreciation	200,668	851,179	1,051,847
<b>Changes in assets and liabilities which provided (used) cash</b>			
Accounts receivable	47,518	(93,297)	(45,779)
Special assessment receivables	(72,515)	119,841	47,326
Inventory	-	42,066	42,066
Prepaid expenses	(2,797)	(20,068)	(22,865)
Due from other governments	878	-	878
Accounts payable	(141,286)	65,497	(75,789)
Compensated absences payable	-	(6,996)	(6,996)
<b>Net cash provided by operating activities</b>	<u><b>\$ 234,494</b></u>	<u><b>\$ 2,400,809</b></u>	<u><b>\$ 2,635,303</b></u>

The change in fair value of investments of the enterprise funds is not identifiable for each fund due to the pooling of investments at the total Township entity level.

The accompanying notes are an integral part of these financial statements.

**PLAINFIELD CHARTER TOWNSHIP**

**STATEMENT OF FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS**

**DECEMBER 31, 2004**

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	<u>AGENCY FUNDS</u>
<b>Assets</b>	
Cash and deposits	\$ 2,244,132
Accounts receivable	<u>24,151</u>
<b>Total assets</b>	<u><u>\$ 2,268,283</u></u>
<b>Liabilities</b>	
Accounts payable	\$ 864,889
Due to other governmental units	1,299,026
Escrow deposits	<u>104,368</u>
<b>Total liabilities</b>	<u><u>\$ 2,268,283</u></u>

The accompanying notes are an integral part of these financial statements.

**PLAINFIELD CHARTER TOWNSHIP**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Plainfield Charter Township (the "Township") was incorporated September 18, 1978, under the applicable laws of the State of Michigan. The Township is governed by a Board of Trustees which consists of Supervisor, Clerk, Treasurer and four Trustees, and provides the following services as authorized by its charter: Public safety (police, fire, and inspection), highways and streets, sewer and water, parks and recreation, cultural, public improvements, planning and zoning, and general administrative services.

The financial statements of the Township have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below:

***The Reporting Entity***

As required by generally accepted accounting principles, these financial statements present the Township and its component unit, an entity for which the Township is considered to be financially accountable. Discretely presented component units, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the Township.

***Discretely Presented Component Unit***

The Comstock Park Downtown Development Authority ("DDA") was created by Plainfield Charter Township under the provision of Act P17, Public Acts of 1975 and the State of Michigan. The purpose of the DDA is to correct and prevent deterioration, encourage historic preservation and promote the economic growth of business districts in the Township of Plainfield. The DDA is under the supervision and control of a nine member Board consisting of the Supervisor and eight other members who are appointed by the Township. The Township approves the DDA's budget and has the ability to significantly influence operations of the DDA. Tax Increment Financing is the DDA's primary source of revenue.

Separate financial statements for the Downtown Development Authority are not available.

***Joint Venture***

The Township is a participant in the North Kent Sewer Authority ("Authority") (a joint venture as defined by GASB Statement No. 14). The purpose of the Authority is to construct and maintain sewage transportation infrastructure. The Township utilizes the Authority to transport the Plainfield Charter Township sewage to the City of Grand Rapids Sanitary Sewer System for treatment and disposal.

The Township pays the Authority based on its share of sewage flow through the system to cover debt service, maintenance and administration of the Authority. The Township also pays the Authority a fixed percentage of outstanding bond principal and interest expense based on the amount of Authority bond proceeds expended on the Township sewer system. The fixed portion of the Authority debt has been

# **PLAINFIELD CHARTER TOWNSHIP**

## **NOTES TO FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED DECEMBER 31, 2004**

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recorded as a liability of the Township sewer fund. The Authority issued \$4,360,000, \$4,660,000, \$5,831,000 and \$2,770,000 of insured municipal bonds during 1998, 2000, 2001 and 2002, respectively. At year-end \$16,030,000 of authority bonds were still outstanding. The Township has pledged its limited faith and credit for the bonds based on Township sewage flow through the system. Financial statements can be obtained by contacting the North Kent Sewer Authority, P.O. Box 561, Rockford, MI 49341-0561.

#### ***Government-wide and Fund Financial Statements***

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

Likewise, the primary government is reported separately from a legally separate component unit for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### ***Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds. Agency funds follow the accrual basis of accounting and they do not follow a measurement focus because they do not report the results of operations (assets equal liabilities). Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available to finance expenditures in the current period. Property taxes, intergovernmental revenue, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual. Only the portion of special assessments receivable due within the current fiscal period is



**PLAINFIELD CHARTER TOWNSHIP**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

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***Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)***

considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the Township. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Grant revenues are considered to be available when all eligibility requirements imposed by the provider have been met. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service and compensated absences expenditures are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer enterprise fund are charges for services. Operating expenses for the enterprise fund include wages, benefits, supplies, utilities, charges for services and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

***Fund Accounting***

The accounts of the Township are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity or net assets, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Township reports the following major governmental funds:

**General Fund** – This fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

**Capital Projects Fund** – This fund is used to account for the bond issues and the construction of Township capital assets.

The Township reports the following major proprietary funds:

**Sewer** – This fund is used to account for the operations of the Township's sewer department that provides sewer services to residents of the Township on a user charge basis.

**Water** – This fund is used to account for the operations of the Township's water department that provides water services to residents of the Township on a user charge basis.

**PLAINFIELD CHARTER TOWNSHIP**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

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Additionally, the Township reports the following fund types:

**Special Revenue Funds** – These funds are used to account for revenue from specific revenue sources (other than or major capital projects) and related expenditures which are restricted for specific purposes by administrative action or law.

**Agency Funds** – These funds are used to account for assets held on behalf of outside parties, including other governments. The Townships Agency funds include a tax collection fund and a trust account.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

***Budgets and Budgetary Accounting***

Annual budgets are adopted for general and special revenue funds and are adopted on a basis consistent with generally accepted accounting principles (GAAP). The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The budgets are generated with input from various department heads, the Township manager, clerk, treasurer, supervisor, and the Township trustees.
2. Public hearings are conducted to obtain taxpayer comments and recommendations. The operating budgets include proposed expenditures and the means of financing them.
3. The budget is legally enacted through passage of a resolution.
4. Formal budgetary integration is employed as a management control device during the year for all budgeted funds.
5. Budget appropriations lapse at fiscal year-end.
6. Adoption and amendments of all budgets used by the Township are governed by Public Act 621. Expenditures may not exceed appropriations at the functional level for all funds (the legal level of budgetary control). The appropriations resolutions are based on the projected expenditure budgets by function. Any amendment to the original budget must meet the requirements of Public Act 621. Any revisions that alter the total expenditures of any department must be approved by the Township Board.

# **PLAINFIELD CHARTER TOWNSHIP**

## **NOTES TO FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

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7. Budgeted amounts are as originally adopted, or as amended by the Township Board. Supplemental budget appropriations were made during the year.
8. Encumbrance accounting is not utilized.

### ***Cash and Cash Equivalents***

For purposes of the statement of cash flows, the Township considers all cash and nontime deposit account balances to be cash and cash equivalents.

### ***Investments***

Investments are stated at fair value.

### ***Restricted Assets***

Certain proceeds of the Township and North Kent Sewer Authority bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net assets because their use is limited by applicable bond covenants.

### ***Receivables***

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated uncollectibles. Uncollectible balances are immaterial at year end.

### ***Due To and Due From Other Funds***

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

### ***Inventory***

Inventory recorded in the Enterprise Fund is valued at the lower of cost or market, on the first-in first-out basis. Inventories consist of expendable operating supplies, meters and related materials and parts.

### ***Capital Assets***

Capital assets, which include property, plant and equipment, are reported in the governmental and business activities column in the government-wide financial statements. Capital assets are also presented in the proprietary fund statements. The Township does not currently own infrastructure. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2004

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The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

No interest expense has been incurred or capitalized on capital assets reported in proprietary funds.

Depreciation on the capital assets of the primary government is computed using the straight-line method over the following estimated useful lives:

	<u>Depreciable Life-Years</u>
Sanitary sewer system	20-66
Furniture and equipment	5-10
Building and structures	10-40
Water mains and hydrants	30-66
Wells and pumps	25
Filtration and treatment equipment	7-10
Trucks and vehicles	5
Machinery and equipment	7-20

#### ***Property Taxes***

Property taxes for the Township are attached as an enforceable lien on property as of December 1 of each year. The December 1 levy is recorded as a receivable and deferred revenue at the end of the year, and is intended to fund expenditures of the following year. Taxes are levied December 1 and are due without penalty on or before February 14. These winter tax bills include the Township's own property taxes and taxes billed on behalf of the school districts within the Township; summer taxes are collected for other entities within the Township. Real property taxes not collected are returned to the County for collection, which advances the Township 100% for the delinquent taxes. Collection of delinquent personal property taxes remains the responsibility of the Township Treasurer.

#### ***Deferred Revenue***

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period or for resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

Property taxes levied for 2005 (General Fund)	\$3,184,107
Property taxes levied for 2005 (Other Funds)	152,409
Long-term special assessments	<u>89,487</u>
	<u><b>\$3,426,003</b></u>

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2004

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### *Fund Equity*

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change. Proprietary funds report restricted net assets equal to restricted assets less related liabilities.

#### **Designations**

##### **General Fund**

Designated for special assessment projects	<u>\$288,624</u>
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<u>\$288,624</u>
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##### **Other Governmental Funds**

Designated for public improvement	\$434,232
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Designated for stormwater management	<u>97,982</u>
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<u>\$532,214</u>
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### *Accrued Vacation and Sick Leave*

Under terms of union contracts and Township policies, employees are granted sick leave in varying amounts. At the end of each fiscal year, each employee shall be paid for 50% of all unused sick leave above the amount allowed to be accumulated by the employee (45 or 90 days). Upon retirement or death, payments will be made for 50% of accumulated sick leave. Vacation time (not to exceed one week) may be carried over from year to year.

Accumulated unpaid sick and vacation leave is recorded in either the government or business type column of the statement of net assets and on the proprietary fund statements depending on employee position.

### *Interfund Transactions*

During the course of normal operations, the Township has numerous transactions between funds, including transfers of resources to provide services, construct assets, and service debt. The accompanying financial statements generally reflect such transactions as transfers. Operating subsidies are also recorded as transfers.

### *Risk Management*

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2004, the Township participated in public entity risk pools for liability and property as well as workers compensation insurance. The Township's participation in these pools is in substance the purchase of insurance. The Township carried commercial insurance to cover other risks of losses. The Township has had no settled claims resulting from these risks that exceeded their coverage in any of the past three fiscal years. There was no significant change in coverage during the year.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2004

### 2. CASH AND DEPOSITS, INVESTMENTS AND RESTRICTED ASSETS

The cash and deposits, investments and restricted assets for the Township and its component unit are as follows:

	<u>Governmental Activities</u>	<u>Business- Type Activities</u>	<u>Component Unit</u>	<u>Agency</u>	<u>Total</u>
Deposits					
Cash and deposits	\$532,975	\$7,025,656	\$245,791	\$2,244,132	\$10,048,554
Restricted cash and deposits	-	1,188,015	-	-	1,188,015
Investments	<u>1,846,618</u>	<u>7,169,316</u>	<u>204,875</u>	<u>-</u>	<u>9,220,809</u>
<b>Total deposits and investments</b>	<b><u>\$2,379,593</u></b>	<b><u>\$15,382,987</u></b>	<b><u>\$450,666</u></b>	<b><u>\$2,244,132</u></b>	<b><u>\$20,457,378</u></b>

The carrying amount of the Township's deposits at December 31, 2004 is \$11,236,569 and the bank balance is as follows:

	<u>Bank Balance</u>
Summary of insured and uninsured deposits are as follows:	
Insured (FDIC)	\$ 200,000
Uninsured, uncollateralized	<u>10,994,629</u>
<b>Total</b>	<b><u>\$11,194,629</u></b>

These deposits are in three (3) financial institutions located in Michigan in varying amounts. State policy limits the Treasurer's investing options to financial institutions located in Michigan. All accounts are in the name of the Township and a specific fund or common account. They are recorded in Township records at fair value.

#### *Statutory Authority*

State statutes authorize the Township to invest in:

- Bond, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States.
- Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution.
- Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- Bankers acceptances of United States banks.
- Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2004

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- f. Mutual funds registered under the Investment Company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.
- g. External investment pools as authorized by Public Act 20 as amended through December 31, 1997.

The Township investments are categorized to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered, or for which the securities are held by the Township or its agent in the Township's name. Category 2 includes uninsured and unregistered investments for which securities are held by the counterparty's trust department or agent in the Township's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the Township's name. Investments held by the Township are reported at fair value.

The Township's investments are in accordance with statutory authority as follows:

	Category at Market Value			Total Carrying/ Fair Value
	(1)	(2)	(3)	
Uncategorized as to risk:				
MBIA Class Pool				\$ 111,781
Kent County Pool				6,387,287
Institutional money market funds				<u>2,721,741</u>
<b>Total investments</b>				<b><u>\$9,220,809</u></b>

The pooled investments are not categorized by risk category as they are not evidenced by securities.

The Kent County pool is not SEC registered. This pool is governed by the laws of the State of Michigan for municipal investment pools. Fair value of the position in the pool is the same as the value of pool shares.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2004

### 3. CAPITAL ASSETS

A summary of changes in Capital Assets follows:

	Balance January 1, 2004	Additions	Disposals	Balance December 31, 2004
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 1,545,696	\$ -	\$ -	\$ 1,545,696
Construction in progress	1,849,789	-	1,849,789	-
<b>Total capital assets, not being depreciated</b>	<b>3,395,485</b>	<b>-</b>	<b>1,849,789</b>	<b>1,545,696</b>
Capital assets, being depreciated:				
Buildings and improvements	9,010,251	2,480,084	-	11,490,335
Machinery and equipment	3,211,329	65,243	-	3,276,572
Total capital assets being depreciated	12,221,580	2,545,327	-	14,766,907
Less accumulated depreciation for:				
Buildings and improvements	2,962,675	319,462	-	3,302,137
Machinery and equipment	2,483,352	154,509	-	2,637,861
Total accumulated depreciation	5,466,027	473,971	-	5,939,998
<b>Total capital assets, being depreciated, net</b>	<b>6,755,553</b>	<b>2,071,356</b>	<b>-</b>	<b>8,826,909</b>
Governmental activities capital assets, net	\$10,151,038	\$2,071,356	\$1,849,789	\$10,372,605
<b>Business-type activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 708,299	\$ -	\$ -	\$ 708,299
Construction in progress	2,767,437	947,887	2,767,437	947,887
<b>Total capital assets, not being depreciated</b>	<b>3,475,736</b>	<b>947,887</b>	<b>2,767,437</b>	<b>1,656,186</b>
Capital assets, being depreciated:				
Buildings and improvements	13,781,522	1,014,047	-	14,795,569
Utility systems	33,644,760	2,684,356	-	36,329,116
Machinery and equipment	5,187,787	340,570	59,299	5,469,058
Total capital assets, being depreciated	52,614,069	4,038,973	59,299	56,593,743
Less accumulated depreciation for:				
Buildings and improvements	3,673,969	454,326	59,299	4,068,996
Utility systems	5,793,304	521,891	-	6,315,195
Machinery and equipment	1,780,859	75,630	-	1,856,489
Total accumulated depreciation	11,248,132	1,051,847	59,299	12,240,680
<b>Total capital assets, being depreciated, net</b>	<b>41,365,937</b>	<b>2,987,116</b>	<b>-</b>	<b>44,353,063</b>
Business-type activities capital assets, net	\$44,841,673	\$3,935,013	\$2,767,437	\$46,009,249



**PLAINFIELD CHARTER TOWNSHIP**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

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Depreciation expense was charged to functions/programs of the primary government as follows:

	<u>December 31,</u> <u>2004</u>
Governmental activities:	
General government	\$ 190,583
Legislative	1,720
Public safety	217,204
Public works	33,252
Recreation and culture	<u>31,212</u>
Total depreciation expense – governmental activities	<u>\$ 473,971</u>
Business-type activities	
Water	\$ 851,179
Sewer	<u>200,668</u>
Total depreciation expense- Business type activities	<u>\$1,051,847</u>

**4. DEFINED CONTRIBUTION PENSION PLAN/POST EMPLOYMENT HEALTH BENEFITS**

The Township maintains the Plainfield Charter Township Pension Plan which is a defined contribution plan. The Township contributes 7.5% and participating eligible employees contribute at least 5% of gross salary to a defined contribution retirement plan administered by an independent carrier. The Township contributes an additional 2.5% of gross salary to the plan for eligible employees with over 10 years of service and an additional 2.5% for over 15 years of service. The Township plan benefits and contribution requirements were established and may be amended under the authority of the Township Board and under agreements with unions representing various classes of employees. All retirement contributions are paid or accrued currently. There is no past service liability. All full time Township employees are eligible for participation in the plan. During the year, the Township contributed \$262,179 and plan members contributed \$138,063.

In addition to pension benefits, retirees receive an employer paid benefit toward the employee and spouse health insurance premiums depending on number of years of full-time employment with the Township. This benefit is authorized and applicable benefit requirements are identified in the Township personnel policy and union agreements. Employees retiring with 20 years of full-time employment receive full hospitalization benefits for life in the amount of a two person contract. Employees retiring with less than 20 years of full-time employment receive various levels of hospitalization benefits depending on years of service. These benefits are provided on a pay as you go basis. The Township expended \$63,226 to provide insurance coverage for 12 retired employees during 2004.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2004

### 5. DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Township employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. All assets of the plan are held in trust for employees and the related assets and liabilities are not included in this report.

### 6. LONG-TERM OBLIGATIONS

In the government-wide financial statements and proprietary fund types in the fund financial statements, the long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. For governmental fund bond issuances after January 1, 2001 and all proprietary fund bond issues, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

The following is a summary of debt transactions of the Township for the year ended December 31, 2004:

	<u>Balance January 1, 2004</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance December 31, 2004</u>	<u>Due Within One Year</u>
<b>Governmental activities:</b>					
\$450,000 Installment Purchase Agreement, dated January 7, 1998, due in annual installments of \$40,000 to \$55,000 through November 1, 2007; interest at 4.88%.	\$ 210,000	\$ -	\$ (50,000)	\$160,000	\$ 50,000
\$3,900,000 Capital improvement bonds dated December 19, 2002, due in annual installments of \$330,000 to \$465,000 through November 1, 2013 interest at 3.52%	3,900,000		(330,000)	3,570,000	340,000
Accrued compensated absences	<u>152,159</u>	<u>25,290</u>	<u>(23,366)</u>	<u>154,083</u>	<u>24,179</u>
<b>Total governmental activities</b>	<u><b>4,262,159</b></u>	<u><b>25,290</b></u>	<u><b>(403,366)</b></u>	<u><b>3,884,083</b></u>	<u><b>414,179</b></u>

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2004

	Balance January 1, 2004	Additions	Deletions	Balance December 31, 2004	Due Within One Year
<b>Business-type activities</b>					
\$1,430,749 Sewer Special Assessment Bonds, dated June 27, 1991, due in annual installments of \$35,749 to \$85,000 through April 1, 2011; interest at 2.00%.	\$ 615,749	\$ -	\$ (80,000)	\$ 535,749	\$ 80,000
\$4,360,000 North Kent Sewer Authority Sanitary Sewer Bonds, dated June 1, 1998 (77.4% Plainfield share) due in annual installments of \$99,000 to \$282,499 through May 1, 2018; interest at 3% to 7.00%	2,855,949	-	(123,835)	2,732,114	127,705
\$1,200,000 Water Supply and Distribution System Revenue Bonds, dated June 11, 1987, due in annual installments of \$75,000 to \$125,000 through November 1, 2007; interest at 8% to 8.625%.	435,000	-	(95,000)	340,000	100,000
\$5,710,000 Water Supply System Bonds, dated September 3, 2001, due in annual installments of \$60,000 to through November 11, 2014; interest at 2.75% to 4.55%.	5,600,000	-	(400,000)	5,200,000	420,000
\$2,930,000 Water Supply and Distribution System Refunding Revenue Bonds, dated March 30, 1994, due in annual installments of \$65,000 to \$265,000 through May 1, 2014; interest at 4.85% to 5.75%.	2,215,000	-	(2,215,000)	-	-
\$2,210,000 Water Supply System Revenue Refunding Bonds, dated March 04, 2004, due in annual installments of \$60,000 to \$250,000 through Nov 1, 2014; interest at 2.00% to 3.750%.	-	2,210,000	(60,000)	2,150,000	190,000

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2004

	Balance January 1, 2004	Additions	Deletions	Balance December 31, 2004	Due Within One Year
\$5,000,000 Water System Capital Improvement Bonds dated June 1, 2003 due in annual installments of \$175,000 to \$375,000 through November 1, 2023; interest at 2.00% to 4.00%.	\$ 5,000,000	\$ -	\$ (175,000)	\$ 4,825,000	\$ 180,000
Accrued compensated absences	109,790	9,586	(16,582)	102,794	11,770
<b>Total business-type activities</b>	<b>16,831,488</b>	<b>2,219,586</b>	<b>(3,165,417)</b>	<b>15,885,657</b>	<b>1,109,475</b>
<b>Total primary government</b>	<b>\$21,093,647</b>	<b>\$2,244,876</b>	<b>\$(3,568,783)</b>	<b>19,769,740</b>	<b>\$1,523,654</b>
Unamortized bond discount				(835,863)	
<b>Net long-term debt</b>				<b>\$18,933,877</b>	

The annual requirements to maturity on the total long-term obligations outstanding at December 31, 2004, excluding accrued compensated absences, are as follows:

	<b>Governmental Activities</b>		<b>Business-Type Activities</b>		<b>Totals Reporting Entity</b>
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>	
2005	\$ 390,000	\$124,179	\$ 1,097,705	\$ 586,379	\$ 2,198,263
2006	405,000	112,252	1,150,445	543,420	2,211,117
2007	420,000	99,052	1,203,184	497,719	2,219,955
2008	380,000	84,490	1,119,794	448,777	2,033,061
2009	390,000	71,491	1,072,534	403,670	1,937,695
2010-2014	1,745,000	135,139	6,345,951	1,335,938	9,562,028
2015-2019	-	-	2,418,250	489,117	2,907,367
2020-2023	-	-	1,375,000	140,160	1,515,160
	<b>\$3,730,000</b>	<b>\$626,603</b>	<b>\$15,782,863</b>	<b>\$4,445,180</b>	<b>\$24,584,646</b>

The Township's legal debt margin is based on 10% of state equalized value or \$109,698,560. Revenue, special assessment and various self supporting obligations are excluded from the state defined debt limit.

For the governmental activities, compensated absences are generally liquidated by the general fund.

## 7. LITIGATION

In the normal course of its activities, the Township has become a party in various legal actions, including property tax assessment appeals. Management of the Township is of the opinion that the outcome of such actions will not have a material effect on the financial position of the Township and, therefore, has not reflected loss reserves in the financial statements.

# PLAINFIELD CHARTER TOWNSHIP

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2004

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### 8. DUE FROM (TO) OTHER FUNDS

Amounts due from (to) other funds representing interfund receivable and payable balances at December 31, 2004 are detailed as follows:

	<u>Due from</u>	<u>Due to</u>
General Fund	\$ -	\$50,000
Enterprise Funds		
Sewer	<u>50,000</u>	<u>-</u>
	<u>\$50,000</u>	<u>\$50,000</u>

Due to/due from balances represent interfund transactions for goods and services which are yet to be reimbursed as well as short term loans provided for cash flow purposes.

### 9. TRANSFERS

Transfers in and out for the year ended December 31, 2004 are as follows:

	<u>Transfer in</u>	<u>Transfer out</u>
General Fund	\$ -	\$ 30,000
Nonmajor governmental funds	<u>30,000</u>	<u>-</u>
<b>Total transfers</b>	<u><b>\$30,000</b></u>	<u><b>\$30,000</b></u>

Transfers represent subsidies provided by the general fund to the various funds as well as reimbursement by the public improvement fund for general fund project expenditures.

### 10. COMMITMENTS

At December 31, 2004, the Township has remaining construction commitments of approximately \$5 million related to various utility projects.

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## **GENERAL FUND**

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The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund. Revenues in this fund are derived primarily from general property taxes, fees for services, interest, state shared revenues, grants, and other intergovernmental revenues. General operating expenditures of the Township are accounted for in this fund, including Township Administration, Public Safety, Public Works, Recreation and Culture and Other.

The legal level of budgetary control for the General Fund is at the activity level, as reflected on the following Schedule of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual.

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# PLAINFIELD CHARTER TOWNSHIP

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2004

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
REVENUES				
TAXES				
Current property taxes	\$2,839,500	\$2,879,340	\$ 2,879,520	\$ 180
Delinquent property taxes	3,000	5,080	6,879	1,799
Industrial facilities taxes	22,560	25,040	25,040	-
Trailer fees	6,600	6,600	6,577	(23)
Interest and penalties on taxes	10,000	10,000	11,070	1,070
TOTAL TAXES	2,881,660	2,926,060	2,929,086	3,026
LICENSES AND PERMITS				
Business permits	3,000	3,000	3,965	965
Cable television fees	261,068	300,678	296,399	(4,279)
Dog licenses	300	300	281	(19)
TOTAL LICENSES AND PERMITS	264,368	303,978	300,645	(3,333)
STATE SOURCES:				
Liquor license fees	14,000	18,120	18,123	3
Sales taxes	2,345,314	2,204,314	2,183,097	(21,217)
TOTAL STATE SOURCES	2,359,314	2,222,434	2,201,220	(21,214)
CHARGES FOR SERVICES:				
Planning and zoning fees	30,000	30,000	24,280	(5,720)
Summer tax collection fees	51,000	52,030	52,030	-
Fire and rescue	40,000	36,000	37,735	1,735
Passports	40,000	30,000	30,300	300
Other fees	4,000	4,000	3,575	(425)
Grave openings	19,000	22,000	24,006	2,006
Sale of cemetery lots	12,000	17,000	15,925	(1,075)
Copier and printing fees	2,000	2,000	1,551	(449)
Title searches	11,000	5,500	6,699	1,199
Recreational fees	46,000	24,000	21,964	(2,036)
TOTAL CHARGES FOR SERVICES	255,000	222,530	218,065	(4,465)

(Continued)

# PLAINFIELD CHARTER TOWNSHIP

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (CONTINUED) GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2004

	BUDGET AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
FINES AND FORFEITURES:				
District court fines	\$ 4,000	\$ 1,500	\$ 1,083	\$ (417)
INTEREST AND RENTALS:				
Interest on deposits and investments	49,500	59,500	68,566	9,066
Rental of facilities	24,000	29,500	30,101	601
TOTAL INTEREST AND RENTALS	73,500	89,000	98,667	9,667
OTHER REVENUE:				
Sale of assets	3,000	3,000	9,041	6,041
Sidewalk assessments	9,075	12,275	16,310	4,035
Library reimbursements	25,000	25,000	25,131	131
Water/sewer fund reimbursements	399,000	398,000	398,000	-
Act 425 reimbursements	-	990	990	-
Other revenue	5,600	10,250	15,746	5,496
TOTAL OTHER REVENUE	441,675	449,515	465,218	15,703
TOTAL REVENUES	6,279,517	6,215,017	6,213,984	(1,033)
EXPENDITURES				
Current				
Legislative				
Township board	27,900	27,900	20,952	6,948
General government				
Supervisor	13,950	14,950	14,180	770
Manager	196,100	200,625	183,327	17,298
Elections	59,495	65,495	64,010	1,485
Accounting	298,868	250,798	229,852	20,946
Assessor	283,700	292,825	279,775	13,050
Legal and audit	45,750	45,750	32,182	13,568
Clerk	214,355	215,680	199,951	15,729
Board of review	1,400	1,400	818	582
General administration	320,500	159,670	145,563	14,107
Treasurer	253,580	256,905	253,356	3,549
Building and grounds	552,795	545,795	501,206	44,589
Cemetery	38,225	38,225	35,185	3,040
Other general government	398,500	392,500	379,867	12,633
Total general government	2,677,218	2,480,618	2,319,272	161,346

(Continued)



# PLAINFIELD CHARTER TOWNSHIP

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (CONTINUED) GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2004

	BUDGET AMOUNTS			VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL	ACTUAL	
Public safety				
Law enforcement	\$ 386,500	\$ 351,500	\$ 314,486	\$ 37,014
Fire department	1,680,651	1,720,751	1,712,389	8,362
Planning	269,670	278,195	253,544	24,651
Total public safety	2,336,821	2,350,446	2,280,419	70,027
Public works				
Highways, streets and bridges	243,000	250,000	232,494	17,506
Township Drains	10,000	10,000	1,209	8,791
Highways, streets and bridges	253,000	260,000	233,703	26,297
Recreation and cultural				
Parks and recreation	194,600	213,100	190,675	22,425
Township newsletter	17,000	17,000	15,588	1,412
Library	128,250	123,225	108,170	15,055
Cultural	66,455	55,455	51,335	4,120
Historical	10,150	12,150	14,370	(2,220)
Total recreation and cultural	416,455	420,930	380,138	40,792
Other township				
Insurance and bonds	122,220	125,020	121,302	3,718
Debt service				
Principal	380,000	380,000	380,000	-
Interest and fiscal charges	135,902	136,302	136,265	37
Total debt service	515,902	516,302	516,265	37
TOTAL EXPENDITURES	6,349,516	6,181,216	5,872,051	309,165
REVENUES OVER (UNDER) EXPENDITURES	(69,999)	33,801	341,933	308,132
OTHER FINANCING SOURCES (USES)				
Transfers out	(30,000)	(30,000)	(30,000)	-
NET CHANGE IN FUND BALANCES	(99,999)	3,801	311,933	308,132
FUND BALANCES, BEGINNING OF YEAR	1,875,285	1,875,285	1,875,285	-
FUND BALANCES, END OF YEAR	\$1,775,286	\$1,879,086	\$ 2,187,218	\$ 308,132

(Concluded)

## NONMAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE FUNDS

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Special Revenue Funds are used to account for specific revenues (other than major capital projects) and related expenditures which are restricted to expenditures for particular purposes.

**Public Improvement** – This fund is used to account for revenues which are specifically earmarked for future public improvement projects in the Township.

**Lighting District** – This fund is used to account for the revenues received from special assessment districts which are specifically earmarked for street lighting projects and ongoing operation within the districts.

**Storm Water Management** – This fund accounts for the funds set aside by the township for future expenditure in accordance with the Township's storm water management ordinance and related storm water master plan.

**Lake Improvement** – This fund is used to account for revenues received from residential associations formed by residents around lakes with the expenditures to be used for weed control within the lake.

**Building Department** - This fund is created in accordance with laws of the State of Michigan to account for the revenue received from issuance of building permits and the related expenditures.

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# PLAINFIELD CHARTER TOWNSHIP

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

DECEMBER 31, 2004

<u>ASSETS</u>	<u>SPECIAL REVENUE</u>		
	<u>PUBLIC IMPROVEMENT</u>	<u>LIGHTING DISTRICT</u>	<u>STORMWATER MANAGEMENT</u>
Cash and deposits	\$ 3,726	\$ 17,692	\$100,733
Receivables			
Taxes	-	125,379	-
Accounts	821	55	-
Special assessments	-	-	-
Prepaid items	-	-	-
<u>TOTAL ASSETS</u>	<u>\$434,232</u>	<u>\$171,996</u>	<u>\$100,733</u>
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts payable	\$ -	\$ 12,727	\$ 2,751
Deferred revenue	-	137,395	-
<u>TOTAL LIABILITIES</u>	<u>-</u>	<u>150,122</u>	<u>2,751</u>
FUND BALANCES			
Reserved for lighting district	-	21,874	-
Reserved for lake improvement	-	-	-
Reserved for building department	-	-	-
Unreserved			
Designated	434,232	-	97,982
<u>TOTAL FUND BALANCE</u>	<u>434,232</u>	<u>21,874</u>	<u>97,982</u>
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	<u>\$434,232</u>	<u>\$171,996</u>	<u>\$100,733</u>

SPECIAL REVENUE		
<u>LAKE IMPROVEMENT</u>	<u>BUILDING DEPARTMENT</u>	<u>TOTALS</u>
\$ 2,229	\$183,743	\$308,123
12,898	-	138,277
19	44	939
30,335	-	30,335
1,900	2,226	4,126
<u>\$57,258</u>	<u>\$209,170</u>	<u>\$973,389</u>

\$ -	\$ 3,666	\$ 19,144
<u>45,104</u>	<u>-</u>	<u>182,499</u>
<u>45,104</u>	<u>3,666</u>	<u>201,643</u>
-	-	21,874
12,154	-	12,154
-	205,504	205,504
<u>-</u>	<u>-</u>	<u>532,214</u>
<u>12,154</u>	<u>205,504</u>	<u>771,746</u>
<u>\$57,258</u>	<u>\$209,170</u>	<u>\$973,389</u>

# PLAINFIELD CHARTER TOWNSHIP

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2004

	SPECIAL REVENUE		
	PUBLIC IMPROVEMENT	LIGHTING DISTRICT	STORMWATER MANAGEMENT
REVENUES			
Charges	\$ -	\$ -	\$ -
Interest and rentals	8,205	1,161	1,096
Other revenue	25	134,903	7,156
TOTAL REVENUES	8,230	136,064	8,252
EXPENDITURES			
Current			
Public safety	-	-	-
Public works	-	155,753	-
Capital outlay	-	-	27,025
TOTAL EXPENDITURES	-	155,753	27,025
REVENUES OVER (UNDER) EXPENDITURES	8,230	(19,689)	(18,773)
OTHER FINANCING SOURCES (USES)			
Transfers in	-	-	30,000
NET CHANGE IN FUND BALANCES	8,230	(19,689)	11,227
FUND BALANCES, BEGINNING OF YEAR	426,002	41,563	86,755
FUND BALANCES, END OF YEAR	\$ 434,232	\$ 21,874	\$ 97,982

SPECIAL REVENUE		
<u>LAKE IMPROVEMENT</u>	<u>BUILDING DEPARTMENT</u>	<u>TOTALS</u>
\$ -	\$ 424,788	\$424,788
271	2,156	12,889
<u>11,229</u>	<u>-</u>	<u>153,313</u>
<u>11,500</u>	<u>426,944</u>	<u>590,990</u>
-	365,008	365,008
15,533	-	171,286
<u>-</u>	<u>-</u>	<u>27,025</u>
<u>15,533</u>	<u>365,008</u>	<u>563,319</u>
(4,033)	61,936	27,671
<u>-</u>	<u>-</u>	<u>30,000</u>
(4,033)	61,936	57,671
<u>16,187</u>	<u>143,568</u>	<u>714,075</u>
<u>\$ 12,154</u>	<u>\$ 205,504</u>	<u>\$771,746</u>

**PLAINFIELD CHARTER TOWNSHIP**

**SPECIAL REVENUE FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - BUDGET AND ACTUAL**

**PUBLIC IMPROVEMENT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Interest and rentals:				
Interest on deposits and investments	\$ 7,300	\$ 7,300	\$ 8,205	\$ 905
Other revenue	<u>-</u>	<u>-</u>	<u>25</u>	<u>25</u>
TOTAL REVENUES	7,300	7,300	8,230	930
EXPENDITURES				
Capital outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	7,300	7,300	8,230	930
FUND BALANCES, BEGINNING OF YEAR	<u>426,002</u>	<u>426,002</u>	<u>426,002</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ 433,302</u>	<u>\$ 433,302</u>	<u>\$ 434,232</u>	<u>\$ 930</u>

**PLAINFIELD CHARTER TOWNSHIP**  
**SPECIAL REVENUE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**

**LIGHTING DISTRICT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Interest and rentals				
Interest on deposits and investments	\$ 1,150	\$ 1,150	\$ 1,161	\$ 11
Other revenue				
Special assessments	<u>135,000</u>	<u>135,000</u>	<u>134,903</u>	<u>(97)</u>
TOTAL REVENUES	136,150	136,150	136,064	(86)
EXPENDITURES				
Current				
Public works				
Street lighting	<u>155,000</u>	<u>160,000</u>	<u>155,753</u>	<u>4,247</u>
NET CHANGE IN FUND BALANCE	(18,850)	(23,850)	(19,689)	4,161
FUND BALANCES, BEGINNING OF YEAR	<u>41,563</u>	<u>41,563</u>	<u>41,563</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$22,713</u>	<u>\$17,713</u>	<u>\$21,874</u>	<u>\$ 4,161</u>



**PLAINFIELD CHARTER TOWNSHIP**  
**SPECIAL REVENUE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**

**STORMWATER MANAGEMENT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Interest and rentals				
Interest on deposits and investments	\$ 400	\$ 400	\$ 1,096	\$ 696
Other revenue				
Connection charges	<u>5,000</u>	<u>5,000</u>	<u>7,156</u>	<u>2,156</u>
TOTAL REVENUES	5,400	5,400	8,252	2,852
EXPENDITURES				
Capital Outlay	<u>35,400</u>	<u>35,400</u>	<u>27,025</u>	<u>8,375</u>
REVENUES OVER (UNDER) EXPENDITURES	(30,000)	(30,000)	(18,773)	11,227
OTHER FINANCING SOURCES (USES)				
Transfers in	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	-	-	11,227	11,227
FUND BALANCES, BEGINNING OF YEAR	<u>86,755</u>	<u>86,755</u>	<u>86,755</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ 86,755</u>	<u>\$ 86,755</u>	<u>\$ 97,982</u>	<u>\$ 11,227</u>

**PLAINFIELD CHARTER TOWNSHIP**  
**SPECIAL REVENUE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**

**LAKE IMPROVEMENT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Interest and rentals				
Interest on deposits and investments	\$ 250	\$ 250	\$ 271	\$ 21
Other revenue				
Association contribution	<u>11,225</u>	<u>11,225</u>	<u>11,229</u>	<u>4</u>
TOTAL REVENUES	11,475	11,475	11,500	25
EXPENDITURES				
Current				
Public works				
Lake improvement	<u>11,225</u>	<u>15,625</u>	<u>15,533</u>	<u>92</u>
NET CHANGE IN FUND BALANCE	250	(4,150)	(4,033)	117
FUND BALANCES, BEGINNING OF YEAR	<u>16,187</u>	<u>16,187</u>	<u>16,187</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ 16,437</u>	<u>\$ 12,037</u>	<u>\$ 12,154</u>	<u>\$ 117</u>

**PLAINFIELD CHARTER TOWNSHIP**  
**SPECIAL REVENUE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**

**BUILDING DEPARTMENT**

**FOR THE YEAR ENDED DECEMBER 31, 2004**

	BUDGET AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
REVENUES				
Charges for service				
Permits HVAC	\$ 44,000	\$ 44,000	\$ 54,421	\$ 10,421
Permits Building	255,000	255,000	297,069	42,069
Permits Electrical	55,000	55,000	65,160	10,160
Plan review	-	-	8,138	8,138
Interest and rentals:				
Interest on deposits and investments	600	600	2,156	1,556
TOTAL REVENUES	354,600	354,600	426,944	72,344
EXPENDITURES				
Current				
Public safety	406,129	406,129	365,008	41,121
NET CHANGE IN FUND BALANCE	(51,529)	(51,529)	61,936	113,465
FUND BALANCES, BEGINNING OF YEAR	143,568	143,568	143,568	-
FUND BALANCES, END OF YEAR	\$ 92,039	\$ 92,039	\$ 205,504	\$ 113,465

## FIDUCIARY FUNDS

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Agency funds are used to account for assets held by the Township as an agent for individuals, private organizations, other governments and/or other funds.

### *Agency Funds*

**Trust Account** – This fund accounts for amounts received and disbursed on behalf of others.

**Current Tax Collection** – This fund accounts for the collection and disbursements of property taxes billed and collected by the Township on behalf of the Township, County and School Districts.

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**PLAINFIELD CHARTER TOWNSHIP**

**AGENCY FUNDS**

**COMBINING STATEMENT OF FIDUCIARY NET ASSETS**

**DECEMBER 31, 2004**

	AGENCY FUNDS		
	TRUST	TAX	
	ACCOUNT	ACCOUNT	TOTALS
<b>Assets</b>			
Cash and deposits	\$ 157,738	\$ 2,086,394	\$2,244,132
Accounts receivable	24,151	-	24,151
<b>Total assets</b>	<u>\$ 181,889</u>	<u>\$ 2,086,394</u>	<u>\$2,268,283</u>
<b>Liabilities</b>			
Accounts payable	\$ 80,184	\$ 784,705	\$ 864,889
Due to other governmental units	(2,663)	1,301,689	1,299,026
Escrow deposits	104,368	-	104,368
<b>Total liabilities</b>	<u>\$ 181,889</u>	<u>\$ 2,086,394</u>	<u>\$2,268,283</u>

# PLAINFIELD CHARTER TOWNSHIP

## COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2004

	BALANCE JANUARY 1, 2004	ADDITIONS	DEDUCTIONS	BALANCE DECEMBER 31, 2004
<u>TRUST ACCOUNT AGENCY FUND</u>				
ASSETS				
Cash and deposits	\$ 558,720	\$ 656,718	\$ (1,057,700)	\$ 157,738
Accounts receivable	40,200	75,395	(91,444)	24,151
TOTAL ASSETS	<u>\$ 598,920</u>	<u>\$ 732,113</u>	<u>\$ (1,149,144)</u>	<u>\$ 181,889</u>
LIABILITIES				
Accounts payable	\$ 49,908	\$ 632,986	\$ (602,710)	\$ 80,184
Due to other governmental units	(540)	259,793	(261,916)	(2,663)
Escrow deposits	549,552	388,443	(833,627)	104,368
TOTAL LIABILITIES	<u>\$ 598,920</u>	<u>\$ 1,281,222</u>	<u>\$ (1,698,253)</u>	<u>\$ 181,889</u>
<u>TAX ACCOUNT AGENCY FUND</u>				
ASSETS				
Cash and deposits	\$1,757,551	\$32,715,443	\$(32,386,600)	\$ 2,086,394
TOTAL ASSETS	<u>\$1,757,551</u>	<u>\$32,715,443</u>	<u>\$(32,386,600)</u>	<u>\$ 2,086,394</u>
LIABILITIES				
Accounts payable	\$ 412,568	\$ 3,874,397	\$ (3,502,260)	\$ 784,705
Due to other governmental units	1,344,983	29,784,081	(29,827,375)	1,301,689
TOTAL LIABILITIES	<u>\$1,757,551</u>	<u>\$33,658,478</u>	<u>\$(33,329,635)</u>	<u>\$ 2,086,394</u>
<u>TOTAL TRUST AND AGENCY FUND</u>				
ASSETS				
Cash and deposits	\$2,316,271	\$33,372,161	\$(33,444,300)	\$ 2,244,132
Accounts receivable	40,200	75,395	(91,444)	24,151
TOTAL ASSETS	<u>\$2,356,471</u>	<u>\$33,447,556</u>	<u>\$(33,535,744)</u>	<u>\$ 2,268,283</u>
LIABILITIES				
Accounts payable	\$ 462,476	\$ 4,507,383	\$ (4,104,970)	\$ 864,889
Due to other governmental units	1,344,443	30,043,874	(30,089,291)	1,299,026
Escrow deposits	549,552	388,443	(833,627)	104,368
TOTAL LIABILITIES	<u>\$2,356,471</u>	<u>\$34,939,700</u>	<u>\$(35,027,888)</u>	<u>\$ 2,268,283</u>

# PLAINFIELD CHARTER TOWNSHIP

## SCHEDULE OF INDEBTEDNESS

DECEMBER 31, 2004

Debt	Year ending December 31,	Interest rate	Principal	Interest		Total
Governmental Activities Debt:						
1998 Township Hall Expansion			1-Nov	1-May	1-Nov	
	2005	4.88%	\$ 50,000	\$ 3,904	\$ 3,904	\$ 57,808
	2006	4.88%	55,000	2,684	2,684	60,368
	2007	4.88%	55,000	1,342	1,342	57,684
Subtotal			160,000	7,930	7,930	175,860
Capital Improvement Bonds, Series 2002			1-Nov	1-May	1-Nov	
	2005	3.52%	340,000	60,523	55,848	456,371
	2006	3.52%	350,000	55,848	51,036	456,884
	2007	3.52%	365,000	51,036	45,332	461,368
	2008	3.52%	380,000	45,332	39,158	464,490
	2009	3.52%	390,000	39,158	32,333	461,491
	2010	3.52%	410,000	32,333	25,157	467,490
	2011	3.52%	425,000	25,157	17,295	467,452
	2012	3.52%	445,000	17,295	8,951	471,246
	2013	3.52%	465,000	8,951	-	473,951
Subtotal			3,570,000	335,633	275,110	4,180,743
Total Governmental Activities			3,730,000	343,563	283,040	4,356,603
Enterprise Fund Debt						
Sewer Enterprise Fund Debt						
1991 Special Assessment Bonds			1-Apr	1-Apr	1-Oct	
	2005	2.00%	80,000	5,357	4,558	89,915
	2006	2.00%	80,000	4,558	3,757	88,315
	2007	2.00%	85,000	3,757	2,908	91,665
	2008	2.00%	85,000	2,908	2,057	89,965
	2009	2.00%	85,000	2,057	1,208	88,265
	2010	2.00%	85,000	1,208	357	86,565
	2011	2.00%	35,749	357	-	36,106
Subtotal			535,749	20,202	14,845	570,796
Township's Portion of North Kent Sewer Authority 1998 Bonds			1-May	1-May	1-Nov	
	2005	7.00%	127,705	64,428	59,959	252,092
	2006	7.00%	135,445	59,959	55,218	250,622
	2007	7.00%	143,184	55,218	50,207	248,609
	2008	7.00%	154,794	50,207	44,789	249,790
	2009	7.00%	162,534	44,789	39,100	246,423
	2010	7.00%	174,143	39,100	33,005	246,248
	2011	5.75%	181,883	33,005	27,775	242,663
	2012	4.50%	193,493	27,775	23,422	244,690
	2013	4.50%	205,102	23,422	18,807	247,331
	2014	3.00%	220,581	18,807	15,499	254,887
	2015	3.00%	236,061	15,499	11,958	263,518
	2016	3.00%	247,670	11,958	8,243	267,871
	2017	3.00%	267,020	8,243	4,237	279,500
	2018	3.00%	282,499	4,237	-	286,736
Subtotal			2,732,114	456,647	392,219	3,580,980
Total Sewer Enterprise Fund			3,267,863	476,849	407,064	4,151,776

(Continued)

**PLAINFIELD CHARTER TOWNSHIP**  
**SCHEDULE OF INDEBTEDNESS (CONTINUED)**

**DECEMBER 31, 2004**

Debt	Year ending December 31,	Interest rate	Principal	Interest		Total
Water Enterprise Fund Debt						
1987 Water System Revenue Bonds			1-Nov	1-May	1-Nov	
	2005	8.63%	\$ 100,000	\$ 14,662	\$ 14,662	\$ 129,324
	2006	8.63%	115,000	10,350	10,350	135,700
	2007	8.63%	125,000	5,391	5,391	135,782
Subtotal			340,000	30,403	30,403	400,806
2001 Refunding of 1994 Water System Revenue Bonds			1-May	1-May	1-Nov	
	2005	3.38%	420,000	106,170	98,295	624,465
	2006	3.55%	440,000	98,295	90,045	628,340
	2007	3.70%	455,000	90,045	81,514	626,559
	2008	3.95%	480,000	81,514	71,914	633,428
	2009	4.05%	500,000	71,914	61,601	633,515
	2010	4.15%	530,000	61,601	51,001	642,602
	2011	4.25%	550,000	51,001	39,726	640,727
	2012	4.35%	575,000	39,726	27,508	642,234
	2013	4.45%	610,000	27,507	14,240	651,747
	2014	4.55%	640,000	14,240	-	654,240
Subtotal			5,200,000	642,013	535,844	6,377,857
2003 Water System Bonds			1-Nov	1-May	1-Nov	
	2005	2.00%	180,000	78,110	78,110	336,220
	2006	2.00%	185,000	76,310	76,310	337,620
	2007	2.00%	190,000	74,460	74,460	338,920
	2008	2.05%	195,000	72,560	72,560	340,120
	2009	2.30%	200,000	70,561	70,561	341,122
	2010	3.00%	205,000	68,261	68,261	341,522
	2011	3.00%	215,000	65,186	65,186	345,372
	2012	3.00%	225,000	61,961	61,961	348,922
	2013	3.00%	230,000	58,586	58,586	347,172
	2014	3.15%	240,000	55,136	55,136	350,272
	2015	3.25%	250,000	51,356	51,356	352,712
	2016	3.35%	265,000	47,294	47,294	359,588
	2017	3.50%	275,000	42,855	42,855	360,710
	2018	3.60%	290,000	38,043	38,043	366,086
	2019	3.70%	305,000	32,823	32,823	370,646
	2020	3.80%	320,000	27,180	27,180	374,360
	2021	4.00%	335,000	21,100	21,100	377,200
	2022	4.00%	350,000	14,400	14,400	378,800
	2023	4.00%	370,000	7,400	7,400	384,800
Subtotal			4,825,000	963,582	963,582	6,752,164
2004 Water Supply System Revenue Refunding Bonds			1-Nov	1-May	1-Nov	
	2005	2.00%	190,000	31,034	31,034	252,068
	2006	2.00%	195,000	29,134	29,134	253,268
	2007	2.00%	205,000	27,184	27,184	259,368
	2008	2.50%	205,000	25,134	25,134	255,268
	2009	2.75%	210,000	22,572	22,572	255,144
	2010	3.00%	215,000	19,684	19,684	254,368
	2011	3.25%	220,000	16,459	16,459	252,918
	2012	3.50%	225,000	12,884	12,884	250,768
	2013	3.63%	235,000	8,947	8,947	252,894
	2014	3.75%	250,000	4,688	4,688	259,376
Subtotal			2,150,000	197,720	197,720	2,545,440
Total Water Enterprise Fund			12,515,000	1,833,718	1,727,549	16,076,267
Total Enterprise Fund Debt			15,782,863	2,310,567	2,134,613	20,228,043
Total Debt			\$ 19,512,863	\$ 2,654,130	\$ 2,417,653	\$ 24,584,646

(Concluded)



PLAINFIELD CHARTER TOWNSHIP

GENERAL GOVERNMENT EXPENDITURES BY FUNCTION (1)

LAST TEN FISCAL YEARS

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<u>Fiscal Year</u>	<u>Legislative</u>	<u>General Government</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Recreation &amp; Cultural</u>
1995	\$ 7,350	\$ 948,284	\$ 1,200,761	\$ 490,128	\$ 281,724
1996	21,059	1,101,395	1,313,810	493,906	171,375
1997	14,608	1,151,669	1,319,689	512,282	175,063
1998	14,764	1,531,173	1,667,221	437,368	219,508
1999	74,667	1,819,187	1,914,778	570,684	300,313
2000	25,756	1,956,675	2,095,650	759,019	315,865
2001	23,551	1,853,728	2,380,579	388,420	352,661
2002	26,039	3,308,494	2,730,077	398,812	441,515
2003	19,461	2,209,516	2,732,826	373,825	449,109
2004	20,952	2,319,272	2,645,427	404,989	380,138

(1) Includes General Fund, Debt Service, Special Revenue Funds, and Capital Projects Funds

Source: Plainfield Charter Township

Continued

PLAINFIELD CHARTER TOWNSHIP

GENERAL GOVERNMENT EXPENDITURES BY FUNCTION (1)

LAST TEN FISCAL YEARS

<u>Other</u> <u>Expenditures</u>	<u>Capital</u> <u>Outlay</u>	<u>Debt Service</u>		<u>Total</u>
		<u>Principal</u>	<u>Interest</u>	
\$ 344,360	\$2,170,440	\$ -	\$ -	\$ 5,443,047
373,399	593,433	-	-	4,068,377
357,655	698,924	-	-	4,229,890
65,359	1,206,418	35,000	18,428	5,195,239
57,840	244,121	35,000	20,346	5,036,936
73,946	62,819	40,000	19,059	5,348,789
80,547	512,684	40,000	16,822	5,648,992
95,073	1,395,544	45,000	14,843	8,455,397
120,320	1,897,161	45,000	132,144	7,979,362
121,302	774,411	380,000	136,265	7,182,756

Concluded

PLAINFIELD CHARTER TOWNSHIP  
GENERAL GOVERNMENT REVENUES BY SOURCE (1)  
LAST TEN FISCAL YEARS

Fiscal Year	Taxes	Licenses & Permits	State Sources	Charges for Services	Fines & Forfeitures	Interest & Rentals	Other Revenue	Total
1995	\$ 1,570,254	\$ 394,711	\$1,541,731	\$ 50,357	\$ -	\$ 413,634	\$ 463,996	\$ 4,434,683
1996	1,522,102	434,502	1,792,197	51,217	329	385,010	584,873	4,770,230
1997	1,622,641	369,203	2,242,890	111,767	1,364	408,435	602,471	5,358,771
1998	1,452,934	454,775	2,083,687	165,815	1,467	215,610	684,428	5,058,716
1999	1,588,336	481,918	2,399,767	158,595	662	217,368	638,989	5,485,635
2000	1,699,404	195,294	2,527,639	438,987	505	296,923	436,080	5,594,832
2001	2,095,418	240,199	2,652,655	499,109	1,132	252,991	500,340	6,241,844
2002	2,273,213	300,945	2,522,899	470,403	1,364	111,707	534,720	6,215,251
2003	2,302,259	236,549	2,276,232	648,858	2,559	143,054	556,443	6,165,954
2004	2,929,086	300,645	2,201,220	642,853	1,083	115,674	618,531	6,809,092

(1) Includes General Fund, Debt Service, Special Revenue Funds, and Capital Projects Funds

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP  
GENERAL GOVERNMENT TAX REVENUES BY SOURCE  
LAST TEN FISCAL YEARS

Fiscal Year	Ad Valorem Taxes	Library Millage	Delinquent Taxes	P.A. 255 Commercial Facilities Tax	P.A. 198 Industrial Facilities Tax	Trailer Fees	Interest & Penalties	Total
1995	\$1,267,052	\$ 252,028	\$ 3,436	\$ 2,527 (1)	\$ 12,292	\$ 6,909	\$ 6,839	\$ 1,551,082
1996	1,221,325	266,017	4,927	-	14,936	7,040	7,857	1,522,102
1997	1,300,000	280,000 (1)	3,500	-	15,200	6,900	7,000	1,612,599
1998	1,413,800	-	7,565	-	16,712	6,973	7,884	1,452,934
1999	1,556,501	-	2,959	-	15,987	7,000	5,889	1,588,336
2000	1,659,405	-	4,111	-	18,265	6,971	10,652	1,699,404
2001	2,054,343	-	2,329	-	20,898	7,536	10,312	2,095,418
2002	2,236,015	-	3,016	-	18,563	6,257	9,361	2,273,213
2003	2,258,716	-	4,994	-	23,290	7,271	7,988	2,302,259
2004	2,879,520	-	6,879	-	25,040	6,577	11,070	2,929,086

(1) Last year of tax

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS

Levy Year	Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Current Taxes Collected	Delinquent Tax Collections	Total Tax Collections	Ratio of Total Tax Collections To Tax Levy	Outstanding Delinquent Taxes	Ratio of Delinquent Taxes To Total Tax Levy
1994	1995	\$1,454,521	\$ 1,453,926	99.96	\$ 4,992	\$ 1,458,918	100.30	\$ 5,421	0.373
1995	1996	1,519,672	1,517,225	99.84	3,436	1,520,661	100.07	4,387	0.289
1996	1997	1,499,826	1,497,067	99.82	4,927	1,501,994	100.14	4,302	0.287
1997	1998	1,599,296	1,594,908	99.73	3,210	1,598,118	99.93	4,245	0.265
1998	1999	1,421,841	1,419,390	99.83	7,565	1,426,955	100.36	5,128	0.361
1999	2000	1,586,698	1,572,488	99.10	2,959	1,575,447	99.29	10,761	0.678
2000	2001	1,713,154	1,677,670	97.93	4,111	1,681,781	98.17	18,242	1.065
2001	2002	2,198,923	2,187,010	99.46	2,329	2,189,339	99.56	21,992	1.000
2002	2003	2,363,940	2,349,574	99.39	3,016	2,352,590	99.52	38,397	1.624
2003	2004	2,932,668	2,901,132	98.92	6,879	2,908,011	99.16	54,410	1.855

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP  
 ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY  
 LAST TEN FISCAL YEARS

FISCAL YEAR	REAL PROPERTY			PERSONAL PROPERTY		
	TAXABLE VALUE	AD VALOREM SEV	ESTIMATED ACTUAL VALUE	TAXABLE VALUE	AD VALOREM SEV	ESTIMATED ACTUAL VALUE
1995	\$ 466,758,000	\$ 466,758,000	\$ 933,516,000	\$ 32,750,000	\$ 32,750,000	\$ 65,500,000
1996	489,931,025	492,156,600	984,313,200	37,071,500	37,073,900	74,147,800
1997	520,589,345	530,233,900	1,060,467,800	40,851,700	40,629,200	81,258,400
1998	563,346,959	589,810,300	1,179,620,600	44,943,900	44,950,100	89,900,200
1999	599,238,345	650,517,500	1,301,035,000	48,654,166	48,661,200	97,322,400
2000	637,982,358	704,624,800	1,409,249,600	53,216,359	53,233,300	106,466,600
2001	678,888,369	760,884,100	1,521,768,200	55,673,600	55,673,600	111,347,200
2002	732,269,989	827,459,000	1,654,918,000	58,896,672	58,906,800	117,813,600
2003	830,857,812	962,131,400	1,924,262,800	58,740,400	58,740,400	117,480,800
2004	889,197,572	1,016,585,400	2,033,170,800	61,647,400	61,647,400	123,294,800

Continued

SEV is State Equalized Value

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP  
 ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY  
 LAST TEN FISCAL YEARS

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REAL PROPERTY			P.A. 198 & 255 EXEMPTIONS			PERSONAL PROPERTY		
TAXABLE VALUE (1)	SEV	ESTIMATED ACTUAL VALUE	TAXABLE VALUE (1)	SEV	ESTIMATED ACTUAL VALUE	TAXABLE VALUE (1)	SEV	ESTIMATED ACTUAL VALUE
\$ 5,953,700	\$ 5,953,700	\$ 11,907,400	\$ 5,330,500	\$ 5,330,500	\$ 10,661,000			
5,742,200	5,742,200	11,484,400	6,620,100	6,620,100	13,240,200			
6,311,700	6,311,700	12,623,400	6,331,100	6,331,100	12,662,200			
4,535,112	4,595,200	9,190,400	9,363,600	9,363,600	18,727,200			
5,522,360	5,738,200	11,476,400	7,528,600	7,528,600	15,057,200			
5,261,193	5,462,800	10,925,600	9,840,700	9,840,700	19,681,400			
6,169,600	6,169,600	12,339,200	7,428,000	7,428,000	14,856,000			
5,635,878	5,691,700	11,383,400	7,804,300	7,804,300	15,608,600			
6,245,601	6,570,600	13,141,200	8,625,900	8,625,900	17,251,800			
6,207,372	6,437,100	12,874,200	12,315,700	12,315,700	24,631,400			

Continued

PLAINFIELD CHARTER TOWNSHIP

ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY

LAST TEN FISCAL YEARS

TAXABLE VALUE	GRAND TOTAL		RATIO OF TOTAL TAXABLE VALUE TO ESTIMATED ACTUAL VALUE
	SEV	ESTIMATED ACTUAL VALUE	
\$ 510,792,200	\$ 510,792,200	\$ 1,021,584,400	50.00
539,364,825	541,592,800	1,083,185,600	49.79
574,083,845	583,505,900	1,167,011,800	49.19
622,189,571	648,719,200	1,297,438,400	47.96
660,943,471	712,445,500	1,424,891,000	46.39
706,300,610	773,161,600	1,546,323,200	45.68
748,159,569	830,155,300	1,660,310,600	45.06
804,606,839	899,861,800	1,799,723,600	44.71
904,469,713	1,036,068,300	2,072,136,600	43.65
969,368,044	1,096,985,600	2,193,971,200	44.18

Concluded



PLAINFIELD CHARTER TOWNSHIP

PROPERTY TAX RATES  
DIRECT AND OVERLAPPING GOVERNMENTS  
LAST TEN FISCAL YEARS

HOMESTEAD

Fiscal Year	Plainfield Charter Township	Kent County	District Library	State Education Tax	Kent Intermediate School District
1995	3.0500	5.2252	-	6.0000	3.8312
1996	2.8500	5.1014	0.6800	6.0000	3.8803
1997	2.8500	5.1090	0.6800	6.0000	3.8803
1998	2.3500	5.1166	0.6800	6.0000	3.8803
1999	2.4500	5.1166	0.6800	6.0000	3.8803
2000	2.4500	5.3551	0.6431	6.0000	3.8625
2001	2.8500	5.3340	0.8787	6.0000	3.8430
2002	2.8000	5.3140	0.8769	6.0000	3.8192
2003	3.3100	5.3140	0.8710	5.0000	3.7903
2004	3.2900	5.3140	0.8800	6.0000	4.5333

NON-HOMESTEAD

Fiscal Year	Plainfield Charter Township	Kent County	District Library	State Education Tax	Kent Intermediate School District
1995	3.0500	5.2252	-	6.0000	3.8312
1996	2.8500	5.1014	0.6800	6.0000	3.8803
1997	2.8500	5.1090	0.6800	6.0000	3.8803
1998	2.3500	5.1166	0.6800	6.0000	3.8803
1999	2.4500	5.1166	0.6800	6.0000	3.8803
2000	2.4500	5.3551	0.6431	6.0000	3.8625
2001	2.8500	5.3340	0.8787	6.0000	3.8430
2002	2.8000	5.3140	0.8769	6.0000	3.8192
2003	3.3100	5.3140	0.8710	5.0000	3.7903
2004	3.2900	5.3140	0.8800	6.0000	4.5333

Continued

PLAINFIELD CHARTER TOWNSHIP

PROPERTY TAX RATES  
DIRECT AND OVERLAPPING GOVERNMENTS  
LAST TEN FISCAL YEARS

HOMESTEAD

Grand Rapids Community College	Rockford School District	Northview School District	Kenowa Hills School District	Comstock Park School District	Total
1.8285	7.5000	6.0000	0.0000	7.4620	40.8969
1.8285	7.5000	5.6000	0.0000	10.4620	43.9022
1.8285	10.4946	11.0000	5.6538	10.4620	57.9582
1.8285	8.3830	8.0000	5.2320	8.1620	49.6324
1.8285	8.3830	8.0000	5.2320	8.1620	49.7324
1.8201	8.3688	8.0000	4.3604	8.1620	49.0220
1.8109	8.5000	8.2422	3.8000	8.1620	49.4208
1.8000	8.5000	8.2312	3.6000	8.1620	49.1033
1.7865	8.5000	8.2186	3.6000	8.1620	48.5524
1.7865	9.5000	8.9572	3.6000	8.1620	52.0230

NON-HOMESTEAD

Grand Rapids Community College	Rockford School District	Northview School District	Kenowa Hills School District	Comstock Park School District	Total
1.8285	25.5000	24.0000	18.0000	25.4620	112.8969
1.8285	25.5000	23.6000	18.0000	28.4620	115.9022
1.8285	28.4946	29.0000	23.6538	28.4620	129.9582
1.8285	26.3830	26.0000	23.2320	26.1620	121.6324
1.8285	26.3830	26.0000	23.2320	26.1620	121.7324
1.8201	26.3688	26.0000	22.3604	26.1620	121.0220
1.8109	26.5000	26.2422	21.8000	26.1620	121.4208
1.8000	26.5000	26.2312	21.6000	26.1620	121.1033
1.7865	26.5000	26.2186	21.6000	26.1620	120.5524
1.7865	27.5000	26.9572	3.6000	26.1620	106.0230

Concluded

PLAINFIELD CHARTER TOWNSHIP

SCHEDULE OF TEN LARGEST TAXPAYERS

FOR THE YEAR ENDED DECEMBER 31, 2004

TAXPAYER	PRINCIPAL PRODUCT OR SERVICE	TAXABLE VALUE <sup>1</sup>	PERCENT OF TOTAL <sup>2</sup>
Wynalda Litho, Inc.	Industrial/Manufacturing	\$ 11,791,200	1.22 %
Consumers Energy Co.	Utility	10,776,884	1.11
Gill Industries Inc.	Industrial/Manufacturing	7,964,934	0.82
Michigan Consolidated Gas Co.	Utility	7,701,600	0.79
Meijer Inc.	Retailer	7,654,171	0.79
Northern/Woodland Estates	Mobile Home Parks	6,483,009	0.67
West Michigan Baseball	Sports Entertainment Complex	6,004,559	0.62
Northview Harbor Ltd.	Apartments	5,191,496	0.54
Jackson Products	Industrial/Manufacturing	4,613,929	0.48
NuCraft Furniture Co.	Industrial/Manufacturing	4,547,862	0.47
		<u>\$ 72,729,644</u>	<u>7.50 %</u>

<sup>1</sup> Includes the Equivalent Taxable Value of property granted tax abatement under Act 198.

<sup>2</sup> Based on \$969,368,044 which is Plainfield Township's Total Taxable Value for its fiscal year ending December 31, 2004. Includes Equivalent Taxable Value of property granted tax abatement under Act 198.

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP

SPECIAL ASSESSMENT BILLINGS AND COLLECTIONS

LAST TEN FISCAL YEARS

Fiscal Year	Special Assessment Billings	Special Assessments Collected
1995	457,024	\$476,034
1996	437,175	449,189
1997	N/A	N/A
1998	N/A	N/A
1999	537,790	522,918
2000	302,523	288,624
2001	475,349	461,220
2002	146,460	451,922
2003	165,863	325,389
2004	146,713	334,717

PLAINFIELD CHARTER TOWNSHIP  
COMPUTATION OF LEGAL DEBT MARGIN  
FOR YEAR ENDED DECEMBER 31, 2004

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Debt Limit <sup>1</sup>		\$ 109,698,560
Debt Outstanding	\$ 17,362,863	-
Less: Exempt Debt	<u>8,807,863</u>	<u>8,555,000</u>
Legal Debt Margin		<u>\$ 101,143,560</u>

<sup>1</sup> 10% of \$1,096,985,600 which is Plainfield Township's Total State Equalized Valuation for the fiscal year ending December 31, 2004. Includes the State Equalized Valuation of property granted tax abatement under Act 198.

Source: Municipal Advisory Council of Michigan and Plainfield Charter Township.

PLAINFIELD CHARTER TOWNSHIP

RATIO OF GENERAL OBLIGATION BONDED DEBT  
TO SEV AND GENERAL OBLIGATION DEBT PER CAPITA

FOR YEAR ENDED DECEMBER 31, 2004

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Fiscal Year	Population	SEV(3)	Bonded Debt (4)	Ratio of Bonded Debt to SEV	Bonded Debt per Capita
1995	24,946	\$ 510,792,200	\$ -	0.00%	\$ -
1996	24,946	541,592,800	-	0.00%	-
1997	27,971 (1)	583,505,900	-	0.00%	-
1998	27,971	648,719,200	415,000	0.06%	15
1999	27,971	712,445,500	380,000	0.05%	14
2000	30,195 (2)	773,161,600	340,000	0.04%	11
2001	30,195	830,155,300	300,000	0.04%	10
2002	30,195	899,861,800	4,155,000	0.46%	138
2003	30,195	1,036,068,300	9,110,000	0.88%	302
2004	30,195	1,096,985,600	8,555,000	0.78%	283

(1) Mid-decade census

(2) 2000 Census

(3) From the Schedule of State Equalized Valuation table in this section

(4) Amount does not include special assessment bonds and revenue bonds

SEV is State Equalized Value

PLAINFIELD CHARTER TOWNSHIP

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES  
TO TOTAL GENERAL GOVERNMENTAL EXPENDITURES

FOR YEAR ENDED DECEMBER 31, 2004

Fiscal Year	Principal	Interest (1)	Total Debt Service	Total General Governmental Expenditures (2)	Ratio of Debt Service to General Gov. Expenditures
1995	\$ -	\$ -	\$ -	\$ 6,092,248	0.0%
1996	-	-	-	5,155,440	0.0%
1997	-	-	-	9,338,461	0.0%
1998	35,000	17,934	52,934	5,703,226	0.9%
1999	35,000	20,252	55,252	5,365,848	1.0%
2000	40,000	18,544	58,544	5,563,220	1.1%
2001	40,000	16,592	56,592	6,558,188	0.9%
2002	45,000	14,640	59,640	8,836,966	0.7%
2003	45,000	132,145	177,145	8,132,578	2.2%
2004	380,000	136,265	516,265	7,212,756	7.2%

(1) Excludes bond issuance and other costs

(2) Includes general, special revenue, and capital projects funds and also includes transfers to other funds  
General obligation bonds reported in the enterprise funds are excluded

PLAINFIELD CHARTER TOWNSHIP

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT

FOR YEAR ENDED DECEMBER 31, 2004

<u>Jurisdiction</u>	<u>Net Tax Supported Debt Outstanding</u>		<u>Percentage Applicable to Plainfield Twp.</u>		<u>Amount Applicable to Plainfield Twp.</u>
Direct:					
Plainfield Charter Township	\$ 8,555,000	(1)	100.00	%	<u>\$ 8,555,000</u>
Overlapping (2):					
Kent County	86,945,000		5.32		4,625,474
Grand Rapids Communtiy College	60,195,000		5.18		3,118,101
Rockford School District	112,505,398		26.32		29,611,421
Northview School District	24,735,000		87.74		21,702,489
Comstock Park School District	44,782,914		54.91		24,590,298
Kenowa Hills School District	38,665,000		0.12		46,398
Total Overlapping Debt					<u>83,694,181</u>
Total Direct and Overlapping Debt					<u>\$ 92,249,181</u>

(1) Excluding general obligation limited tax and revenue bonds reported in the enterprise funds

(2) Overlapping debt is the portion of another taxing unit's debt for which property taxpayers of Plainfield Charter Township are liable in addition to debt issued by Plainfield Charter Township.

Source: Municipal Advisory Council of Michigan and Plainfield Charter Township



PLAINFIELD CHARTER TOWNSHIP

SCHEDULE OF REVENUE BOND COVERAGE  
WATER REVENUE AND GENERAL OBLIGATION BONDS

LAST TEN FISCAL YEARS

FISCAL YEAR	GROSS REVENUE	OPERATING EXPENSES	NET REVENUE AVAILABLE FOR DEBT SERVICE	DEBT SERVICE REQUIREMENTS			COVERAGE
				PRINCIPAL	INTEREST	TOTAL	
1994	\$ 3,170,251	\$ 1,202,455	\$ 1,967,796	\$ 295,000	\$ 679,057	\$ 974,057	2.02
1995	3,294,733	1,269,311	2,025,422	405,000	663,290	1,068,290	1.90
1996	3,489,372	1,457,202	2,032,170	425,000	644,111	1,069,111	1.90
1997	3,473,655	1,429,246	2,044,409	455,000	623,024	1,078,024	1.90
1998	4,079,092	1,636,444	2,442,648	505,000	641,495	1,146,495	2.13
1999	3,905,231	1,856,503	2,048,728	480,000	595,269	1,075,269	1.91
2000	3,710,079	1,824,714	1,885,365	515,000	565,521	1,080,521	1.74
2001	4,100,486	1,943,498	2,156,988	540,000	545,092	1,085,092	1.99
2002	4,088,343	1,989,491	2,098,852	625,000	448,998	1,073,998	1.95
2003	5,052,723	2,050,738	3,001,985	650,000	464,124	1,114,124	2.69
2004	5,440,663	2,350,497	3,090,166	880,000	437,594	1,317,594	2.35

PLAINFIELD CHARTER TOWNSHIP

DEMOGRAPHIC STATISTICS

LAST TEN FISCAL YEARS

Fiscal Year	Population	Per Capita Personal Income	Median Age	School Enrollment	Plainfield Township Percent Unemployment Rate (5)
1995	24,946 (1)	\$ 23,934 (4)			2.5
1996	24,946	24,398			2.6
1997	27,971 (2)	25,509			2.1
1998	27,971	26,860			1.9
1999	27,971	27,906			2.0
2000	30,195 (3)	29,553	35.1 (3)		2.0
2001	30,195	29,499		13,684	3.3
2002	30,195	29,816			4.1
2003	30,195	30,439			5.2
2004	30,195	N/A			4.3

(1) 1990 Census

(2) Mid-decade census

(3) 2000 Census

(4) Bureau of Economic Analysis, US Department of Commerce

(5) Office of Labor Market Information - Michigan Department of Career Development

PLAINFIELD CHARTER TOWNSHIP  
PROPERTY VALUE AND CONSTRUCTION  
LAST TEN FISCAL YEARS

Fiscal Year	Property Value				Building Permits		Bank (1) Deposits (\$000)
	Real	Personal	Exemptions	Total	Number of Units	Value	
1995	\$ 984,313,200	\$ 74,147,800	\$ 24,724,600	\$ 1,083,185,600	666	\$45,149,097	\$ 6,327,000
1996	1,060,467,800	81,258,400	25,285,600	1,167,011,800	660	48,409,852	6,812,000
1997	1,179,620,600	89,900,200	27,917,600	1,297,438,400	581	41,874,970	6,635,000
1998	1,301,035,000	97,322,400	26,533,600	1,424,891,000	644	42,979,067	6,955,000
1999	1,409,249,600	106,466,600	30,607,000	1,546,323,200	634	47,510,066	7,184,000
2000	1,521,768,200	111,347,200	27,195,200	1,660,310,600	597	46,802,743	8,534,000
2001	1,654,918,000	117,813,600	26,992,000	1,799,723,600	584	56,722,473	8,294,000
2002	1,787,201,800	116,548,200	34,214,800	1,937,964,800	596	45,061,219	7,852,000
2003	1,924,262,800	117,480,800	30,393,000	2,072,136,600	653	67,664,777	9,242,000
2004	2,033,170,800	123,294,800	37,505,600	2,193,971,200	673	69,882,943	9,889,000

(1) Federal Deposit Insurance Corporation. Includes all Kent County, Michigan

Source: Plainfield Charter Township

PLAINFIELD CHARTER TOWNSHIP

MISCELLANEOUS STATISTICS

December 31, 2004

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Form of Government:

Officer/Trustee/Superintendent

Incorporated in 1838 as a General Law Township

Became a Charter Township by Board Resolution in 1978

Number of employees (excluding part-time and paid-on-call fire):

Full-time elected 2

Part-time elected 1

Non-Exempt 39

Exempt 17

Regular part-time 10

Area in square miles 36

Number of registered Voters 20,500

Township facilities and services:

Miles of streets:

Primary 35.60

Local 129.42

Number of street lights 1,295

Number of Cemeteries 2

Culture and Recreation:

Community Centers 1

Museum-Hyser Rivers Historical Museum 1

Parks:

Township Parks 11

County/State Parks 5

Fire Protection:

Number of stations 2

Number of fire personnel and officers:

Full time 14

Part time 14

Paid-on-call 17

Reserves 14

Customer Service 1

Photographer 2

Number of calls answered 2,109

Number of inspections conducted 350

PLAINFIELD CHARTER TOWNSHIP

MISCELLANEOUS STATISTICS

December 31, 2004

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Police Protection:	
Kent County Sheriff	
Number of incidents	11,234
Sewer System:	
Miles of sanitary sewers	145
Number of service connections	7,070
Number of residential equivalency units	11,928
Daily average treatment in gallons - MGD	1.74523
Water System:	
Miles of water mains	212
Number of service connections	9,372
Number of residential equivalency units	18,529
Number of treatment plants	1
Number of water storage tanks	13
Number of fire hydrants:	2,139
Plainfield Township	1,624
Alpine Township	448
City of Walker	4
Grand Rapids Township	36
Algoma Township	27
Daily average consumption in gallons - MGD	3.8443
Maximum daily capacity of plant in gallons - MGD	16.0
Peak Daily Demand - MGD	7.8
Other public facilities and services:	
Kent District Libraries	2
Education:	
Elementary schools:	
Comstock Park Public Schools	2
Northview Public Schools	3
Rockford Public Schools	2
Private Schools	2
Secondary Schools:	
Comstock Park Public Schools	1
Northview Public Schools	2
Rockford Public Schools	1

PLAINFIELD CHARTER TOWNSHIP

MISCELLANEOUS STATISTICS

December 31, 2004

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High Schools:

Comstock Park Public Schools	1
Northview Public Schools	1
Rockford Public Schools	1

Colleges in Kent County (2000 enrollment): 27,000

Grand Valley State University
Grand Rapids Community College
Calvin College
Davenport College
Aquinas College
Western Michigan University-GR campus
Cornerstone University
Kendall College of Art & Design
ITT Technical Institute
Reformed Bible College
Grace Bible College

PLAINFIELD CHARTER TOWNSHIP  
SUMMARY OF TAXES LEVIED AND COLLECTED  
FOR THE YEAR ENDED DECEMBER 31, 2004

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Current collections include ad valorem taxes collected for and distributed to the Plainfield Charter Township Downtown Development Authority. The following amounts were withheld from the various taxing units and remitted to the DDA.

Kent County	\$ 72,415
Kent District Library	12,441
Grand Rapids Community College	25,519
Plainfield Charter Township	<u>47,280</u>
Total DDA Capture	<u>\$ 157,655</u>

PLAINFIELD CHARTER TOWNSHIP

SCHEDULE OF MAXIMUM PROPERTY TAX RATES

LAST TEN FISCAL YEARS

FISCAL YEAR	MILLAGE CLASSIFICATION	MILLAGE AUTHORIZED	APPLICABLE MILLAGE REDUCTION FRACTION <sup>1</sup>	MAXIMUM ALLOWABLE MILLAGE
1995	Operating	5.0000	0.8839	4.4195
1996	Operating	5.0000	0.8839	4.4195
1997	Operating	5.0000	0.8839	4.4195
1998	Operating	5.0000	0.8839	4.4195
1999	Operating	5.0000	0.8833	4.4166
2000	Operating	5.0000	0.8743	4.3714
2001	Operating	5.0000	0.8631	4.3155
2002	Operating	5.0000	0.8549	4.2745
2003	Operating	5.0000	0.9924	4.2420
2004	Operating	5.0000	0.9942	4.2173

<sup>1</sup> Cumulative.

Source: Plainfield Charter Township



PLAINFIELD CHARTER TOWNSHIP  
SCHEDULE OF DEBT OUTSTANDING  
FOR THE YEAR ENDED DECEMBER 31, 2004

PLAINFIELD TOWNSHIP DIRECT DEBT	GROSS	SELF-SUPPORTING	NET
North Kent Sewer Authority (Fixed Portion) Dated June 1, 1998 (Limited Tax)	\$ 2,732,114	\$ 2,732,114	\$ -
Special Assessment Bonds: Dated June 27, 1991 (Limited Tax)	\$ 535,749	\$ 535,749	\$ -
Water Revenue Bonds:			
Dated March 4, 2004	2,150,000	2,150,000	-
Dated September 13, 2001	5,200,000	5,200,000	-
Dated June 11, 1987	340,000	340,000	-
	\$ 5,540,000	\$ 5,540,000	\$ -
Capital Improvement Bonds:			
Dated June 18, 2003	4,825,000	-	4,825,000
Dated December 19, 2002	3,570,000	-	\$ 3,570,000
	\$ 8,395,000	\$ -	\$ 8,395,000
Installment Purchase Obligation: Dated January 7, 1998	\$ 160,000	\$ -	\$ 160,000
Total	\$ 17,362,863	\$ 8,807,863	\$ 8,555,000
Per Capita Net Plainfield Township Direct Debt <sup>1</sup>			\$ 283.33
Percent of Net Direct Debt to Total State Equalized Value <sup>2</sup>			0.78%

<sup>1</sup> Based on Plainfield Township's 2000 population census of 30,195.

<sup>2</sup> Based on \$1,096,985,600 which is Plainfield Township's Total State Equalized Valuation for the fiscal year ending December 31, 2004. Includes the State Equalized Valuation of property granted tax abatement under Act 198.

Plainfield Charter Township participates in the North Kent Sewer Authority, a joint venture as defined by GASB Statement #14. The purpose of the Authority is to construct and maintain sewage transportation infrastructure. The Township pays the Authority based on its share of sewage flow through the system to cover debt service, maintenance, and administration of the Authority. The most recent allocation of outstanding debt based on flow through the system indicated debt attributable to Plainfield Charter Township of:

NKSA Bonds Series 2002	571,000	571,000
NKSA Bonds dated September 12, 2001 (Limited Tax)	2,345,208	2,345,208
NKSA Bonds dated April 1, 2000 (Limited Tax)	1,539,101	1,539,101
NKSA Bonds dated June 1, 1998 (Unfixed Portion)	58,278	58,278

This debt has been excluded from Plainfield Charter Township financial statements because principal and interest payments are based upon Township's portion of sewage flow through the system, and the Township does not have an equity interest in the joint venture.

Source: Municipal Advisory Council of Michigan and Plainfield Charter Township



# REHMANN ROBSON

*Certified Public Accountants*

*A member of THE REHMANN GROUP*

*An Independent Member of Baker Tilly International*

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

March 7, 2005

The Township Board  
Plainfield Charter Township  
Kent County, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of Plainfield Charter Township, as of and for the year ended December 31, 2004, and have issued our report thereon dated March 7, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

***Internal Control Over Financial Reporting***

In planning and performing our audit, we considered Plainfield Charter Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving internal control and its operation that we consider to be material weaknesses.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Plainfield Charter Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Township Board, management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.